

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 19 May 2015 at 7.00pm.

Present: Councillor M Holmes
Councillor E Mansbridge
Councillor T Marples
Councillor G Morley
Councillor Mrs T Reader
Councillor A Reader
Councillor F Rodgers
Councillor Ms K Rouse
Councillor D Skinner
Councillor G Skinner
Councillor B Wright

Also Present: Dawn Kershaw, Parish Clerk
Nicola Bonsall, Administration Assistant
John King, Accountant/Internal Auditor
One Member of the Public

Public Participation

One member of the public attended to discuss the proposed planning of 104 dwellings by Harron Homes at Queen Street/Stretton Road, Clay Cross. The member of public was concerned about the increase of traffic flow on Queen Street and the safety of the children around the area. Councillor Mansbridge recommended that the local residents form a group to formulate objections to the planning using the material and non-material considerations document

Police Consultation

There were no Clay Cross Safer Neighbourhood Team officers present and no crime figures had been received.

County Councillor/District Councillor Attendance

There were no County Council or District Council matters to reported at this meeting.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1486/15 Election of Chair Person

Resolved That: Councillor Morley be elected Chair of the Council for the coming year.

1487/15 Election of Vice Chair

Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.

1488/15 Clay Cross Parish Council Standing Orders

Resolved That: Clay Cross Parish Council Standing Orders (circulated) be approved and adopted.

1489/15 Clay Cross Parish Council Policies

Resolved That: Clay Cross Parish Council Openness of Local Government Bodies Regulations Policy Document and Clay Cross Parish Council Press/Media Policy (circulated) be approved and adopted.

1490/15 Appointment of Members of Finance Sub-Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley, Councillor Rodgers, Councillor Ms Rouse and Councillor D Skinner be members of the Finance Sub-Committee.

1491/15 Appointment of Members of Cemetery Working Group

Resolved That: Councillor Marples, Councillor Morley and Councillor Wright be members of the Cemetery Working Group.

1492/15 Appointment of Members of Social Centre & Events Working Group

Resolved That: Councillor Holmes, Councillor Morley, Councillor Mrs Reader and Councillor Rodgers be members of the Social Centre & Events Working Group.

1493/15 Appointment of Members of Street Scene Working Group

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Mrs Reader, Councillor Reader, Councillor Rodgers, Councillor Ms Rouse and Councillor Skinner be members of the Street Scene Working Group.

1494/15 Appointment of Members of Planning & Environmental Working Group

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Rodgers, Councillor D Skinner and Councillor G Skinner be members of the Planning & Environmental Working Group.

1495/15 Appointment of Parish Footpaths Inspector(s)

Resolved That: Councillor Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.

1496/15 Appointment of an Appointment Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley and Councillor G Skinner be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.

1497/15 Appointment of Grievance Committee

Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee

1498/15 Appointment of Appeals Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.

1499/15 Appointment of Disciplinary Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.

1500/15 Appointment of School Governors (on request)

Parish Clerk reported that there is now new legislation in place regarding the amount of Governors allowed in each School. **Resolved That: the Parish Clerk contacts Holmage Primary School to enquire about a Governor place for a member of the Parish Council.**

1501/15 Appointment of Representatives on Outside Bodies

Derbyshire Association of Local Councils - to be left vacant. Clay Cross Darby & Joan Club – Councillor Morley. Danesmoor Darby & Joan Club – Councillor Holmes. Holmgate Darby & Joan Club – Councillor D Skinner. Holmgate Community Association – Councillor D Skinner and Councillor G Skinner. Clay Cross Angling Association – Councillor Mansbridge. Clay Cross Citizens Advice Bureau – Councillor Morley. Arthur Brierley Charity – Councillor Mansbridge, Councillor Rodgers and Councillor Wright. William Udall Trust – Councillor Marples and Councillor Rodgers. Stevenson Charity – Councillor Holmes and Councillor G Skinner.

1502/15 Authorisation to sign Clay Cross Parish Council cheques

Resolved That: Councillor Holmes, Councillor Marples, Councillor Rodgers, Councillor Ms Rouse and the Parish Clerks to sign Clay Cross Parish Council cheques.

1503/15 To Agree a Calendar of Meetings for 2015/16

Finance Sub-Committee Meetings (Wednesday): 17.6.15, 22.7.15, 16.9.15, 21.10.15, 18.11.15, 20.1.16, 17.2.16, 20.4.16.

Parish Council Meetings (Tuesday): 23.6.15, 28.7.15, 22.9.15, 27.10.15, 24.11.15, 26.1.16, 23.2.16, 26.4.16.

1504/15 Apologies for Absence

Parish Clerk reported that there were no Apologies for Absence.

1505/15 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

1506/15 Annual Return to Audit Commission

To agree the Accounting Statements for the year ended 31 March 2015 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2015 were put before the Parish Council for approval. ***Resolved That: the Accounting Statements for year ended 31 March 2015 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2015 be accepted and signed by Councillor Morley and the Responsible Financial Officer.***

1507/15 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held 28 April 2015 be approved as a correct record.***

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work in Progress.

1508/15 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1509/15 Planning & Environmental Matters

Parish Clerk and Administrative Assistant reported that there was no Planning & Environmental Working Group meeting in May due to the Elections

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work in Progress.

1510/15 Street Scene Matters

Parish Clerk and Administrative Assistant reported that there was no Street Scene Working Group meeting in May due to the Elections

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1511/15 Cemetery Matters

Parish Clerk and Administrative Assistant reported that there was no Cemetery Working Group meeting in May due to the Elections

At this point, Councillor Mansbridge declared an interest due to his personal interest in Elite Projects Property Solutions. Councillor Mansbridge took no part in the decision making by leaving the meeting.

Work In Progress

Further to minute no **1481/15** regarding the three quotes for the creation of a new cremated remains section. Councillor Wright reported that three quotations for the work have been received: Richmond Building & Roofing - £6,374 plus vat, North East Derbyshire District Council - £4,800 plus vat plus drainage costs and Elite Projects Property Solutions - £4,725 no vat. Councillor Wright confirmed that he had read through all the quotations and specifications; recommend that Elite Project Property Solutions carry out the work. ***Resolved That: Elite Projects Property Solutions carry out the work to create a new cremated remains section at a cost of £4,725 no vat and that the cost is paid out of the Capital Projects account.***

Further to minute no **1481/15** regarding the two quotes received for the installation of a new drain at the Cemetery Lodge. Councillor Wright confirmed that two quotation for the work have been received: North East Derbyshire District Council - £1,287 plus vat and Elite Projects Property Solutions - £975 no vat. Councillor Wright confirmed that he had read through the quotations and specifications; recommend that Elite Project Property Solutions carry out the work. ***Resolved That: Elite***

Projects Property Solutions would do the work at a cost of £975 no vat and that the cost is paid out of the Capital Projects account.

At this point, Councillor Mansbridge returned to the meeting.

1512/15 Social Centre & Events Matters

Parish Clerk and Administrative Assistant reported that there was no Social Centre & Events Working Group meeting in May due to the Elections.

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1513/15 Finance Matters

Parish Clerk reported that there was no Finance Sub-Committee meeting in May due to the Elections.

Resolved That:

1. the following Accounts for Payment are approved:	
PARISH TV LICENCE REFUNDS (21 @ £25)	£525.00
PAULINE STRINGFELLOW (DANCES FOR APRIL AND MAY)	£315.00
POST OFFICE LTD (NI & TAX FOR APRIL 2015)	£509.56
DERBYSHIRE COUNTY COUNCIL (PENSION FOR APRIL 2015)	£420.07
MR JEEVES (SOCIAL CENTRE LAUNDRY FOR APRIL)	£65.00
SEVERN TRENT WATER (BUS STATION TOILET BLOCK WATER)	£906.79
SEVEN PROMOTIONS (SOCIAL CENTRE ADVERT IN MAY SHOPPERS GUIDE)	£120.00
RYKNELD SWIMMING CLUB (AGREED DONATION)	£450.00
OSI LTD (STATIONARY FOR PARISH COUNCIL OFFICE)	£86.32
TOTAL	£3,397.74
2. the following Income is noted:	
CLAY CROSS SOCIAL CENTRE HIRE	£340.64
SOCIAL CENTRE BAR TAKINGS: THURSDAY 30.04.15	£56.30
LUNCH CLUB: 5.5.15, 12.5.15	£266.00
BINGO: 6.5.15	£49.00
DANCE: 30.4.15, 7.5.15	£155.30
SALE OF REFRESHMENTS: 5.5.15, 11.5.15	£9.00
CLAY CROSS MARKET RENT (FOR APRIL)	£102.50
TOTAL:	£978.74

Work In Progress

Further to minute no **1483/15** regarding the Creative Kids Design a Christmas Light Competition. Parish Clerk reported that the two Parish schools have agreed to take part in this competition and the closing date for entries is Friday 10 July 2015. **Resolved That:**

- 1. the Parish Clerk arranges for Councillors to go into the schools to judge the winners at a mutually convenient day/time during week commencing 13 July 2015***
- 2. the Parish Clerk be given delegated authority to purchase prizes for the winning entries to the value of £100***

Further to minute no **1483/15** regarding the donation to Rykneld Swimming Club towards the cost of sending three children from the Parish to Swim Camp in Florida this December. **Parish Clerk reported that a letter had been received from Rykneld Swimming Club thanking the Parish Council for their donation.**

1514/15 Items for Decision & Information

Parish Clerk reported that there are no Items for Decision & Information this month.

1515/15 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 23 June 2015.