

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 22 May 2012 at 7.00pm.

**Present:** Councillor M Holmes                      Councillor A Reader  
                  Councillor E Mansbridge                Councillor F Rogders  
                  Councillor G Morley                            Councillor K Savidge  
                  Councillor Mrs T Reader                      Councillor D Skinner

**Also Present:**      PCSO Stephen Sweet, Clay Cross Police  
                            Dawn Kershaw, Parish Clerk  
                            John King, Internal Auditor  
                            4 members of the public

## **Public Participation**

Four members of the public present requesting any up to date information regarding the proposed surface coal extraction at Hill Top Farm, Old Tupton.

It was reported that no further information has been received. Parish Clerk confirmed that Provectus will be holding two public exhibitions on Friday 25 May 2012 at Clay Cross Social Centre and on Saturday 26 May 2012 at Holmgate Community Centre – the exhibitions will run from 10am to 7pm on both days.

It was again stated that no formal planning application has been submitted to date and at this stage, the Parish Council cannot give a conclusive view until they are in receipt of all the information.

## **Police Consultation**

PCSO Sweet gave a report on crime and anti-social behaviour for the month of April and circulated crime outcome figures. It was confirmed that there had been 16 anti-social behaviour calls for service and 13 for suspicious incidents. It was noted however that Clay Cross Safer Neighbourhood area had seen a 34.5% reduction in anti-social behaviour from this time last year and a 30% reduction since March 2012.

Several reported anti-social behaviour incidents are linked with neighbour disputes and subsequent counter complaints. There have been few residential complaints of anti-social behaviour in the community.

A reduction in several areas of local crime has been seen including: criminal damage, violent crime and assault. Positive policing outcomes have also increased around thefts and criminal damage.

## **County Councillor/District Councillor Attendance**

Councillor Skinner raised concerns with regard to Derbyshire County Council withdrawing its funding for bus services through Clay Cross to Chesterfield – namely service numbers 98 and 150.

### **PART I – PUBLIC BUSINESS**

*Members were reminded to declare an interest as appropriate.*

#### **1138/12 Election of Chair Person**

***Resolved That: Councillor G Morley be elected Chair of the Council for the coming year.***

#### **1139/12 Election of Vice Chair**

***Resolved That: Councillor M Holmes be elected Vice Chair of the Council for the coming year.***

#### **1140/12 Appointment of Members of Finance Sub-Committee**

***Resolved That: Councillor A Jackson, Councillor E Mansbridge, Councillor G Morley, Councillor P Riggott and Councillor F Rodgers be members of the Finance Sub-Committee.***

#### **1141/12 Appointment of Members of Cemetery Working Group**

***Resolved That: Councillor A Jackson, Councillor G Morley and Councillor B Wright be members of the Cemetery Working Group.***

#### **1142/12 Appointment of Members of Social Centre & Events Working Group**

***Resolved That: Councillor M Holmes, Councillor G Morley and Councillor Mrs Reader be members of the Social Centre Working Group.***

#### **1143/12 Appointment of Members of Street Scene Working Group**

***Resolved That: Councillor M Holmes, Councillor A Jackson, Councillor Mrs Reader, Councillor P Riggott and Councillor D Skinner be members of the Street Scene Working Group.***

#### **1144/12 Appointment of Members of Planning & Environmental Working Group**

***Resolved That: Councillor M Holmes, Councillor A Jackson, Councillor E Mansbridge, Councillor F Rodgers and Councillor D Skinner be members of the Planning and Environmental Working Group.***

**1145/12 Appointment of Parish Footpaths Inspector(s)**

***Resolved That: Councillor E Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.***

**1146/12 Appointment of an Appointment Committee**

***Resolved That: Councillor M Holmes, Councillor E Mansbridge, Councillor G Morley and Councillor K Savidge be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.***

**1147/12 Appointment of Grievance Committee**

***Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee***

**1148/12 Appointment of Appeals Committee**

***Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.***

**1149/12 Appointment of Disciplinary Committee**

***Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.***

**1150/12 Appointment of Representatives on Outside Bodies**

**Age Concern: Councillor K Savidge. Derbyshire Association of Local Councils: to be left vacant. Danesmoor Darby & Joan Club: Councillor M Holmes. Clay Cross Darby & Joan Club: Councillor A Jackson. Holmgate Darby & Joan Club: Councillor D Skinner. Holmgate Community Association: Councillor P Riggott and Councillor K Savidge. Clay Cross Angling Association: Councillor A Jackson. Clay Cross Citizens Advice Bureau: to be left vacant. Arthur Brierly Charity: Councillor E Mansbridge, F Rodgers and Councillor K Savidge. William Udall Trust: Councillor F Rodgers and Councillor A Jackson. Stevenson Charity: Councillor M Holmes and Councillor K Savidge.**

**1151/12 Authorisation to sign Clay Cross Parish Council cheques**

***Resolved That: Councillor M Holmes, Councillor A Jackson, Councillor F Rodgers and Councillor K Savidge to sign Clay Cross Parish Council cheques.***

### **1152/12 To Agree a Calendar of Meetings for 2012/13**

**Finance Sub-Committee Meetings (Wednesday):** 20.6.12, 18.7.12, 19.9.12, 17.10.12, 21.11.12, 16.1.13, 20.2.13, 17.4.13

**Parish Council Meetings (Tuesday):** 26.6.12, 24.7.12, 25.9.12, 23.10.12, 27.11.12, 22.1.13, 26.2.13, 23.4.13

### **1153/12 Apologies for Absence**

Parish Clerk reported that Apologies for Absence had been received from Councillor A Jackson, Councillor P Riggott and Councillor B Wright.

### **1154/12 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: no matters be taken in exclusion.**

### **1155/12 Annual Return to Audit Commission**

The Statement of Accounts for the year ended 31 March 2012 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Accounts and the Income & Expenditure Account for the year ended 31 March 2012 was put before the Parish Council for approval.

**Resolved That: the Statement of Accounts for year ended 31 March 2012 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Accounts and the Income & Expenditure Account for the year ended 31 March 2012 be accepted and signed by the Chair and the Responsible Financial Officer.**

### **1156/12 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. **Resolved That: the Minutes of the Parish Council meeting held 24 April 2012 be approved as a correct record and signed by the Chair.**

### **Work In Progress**

Further to minute no **1101/11** regarding the Foodbank project for Clay Cross. Parish Clerk reported details of email received from Andrew Fellows confirming that Tesco Clay Cross Extra have recently held a Clay Cross Foodbank Collection weekend. A request for volunteers to help with all aspects of the project and donations of tinned or dried food was also reported.

### **1157/12 Reports from Representatives on Outside Bodies**

There were no Reports from Representative on Outside Bodies.

### **1158/12 Planning & Environmental Matters**

Councillor Mrs Reader and Councillor Savidge made the following declaration regarding their dual role on planning matters. During this Parish Council meeting on planning matters, we shall not be expressing a conclusive view on the applications and give a declaration that we will be formally reconsidering the matters when we are in receipt of all the information at the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 14 May 2012 and to receive recommendation for resolution. ***Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 14 May 2012 be received and signed by the Chair.***

### **Work in Progress**

Parish Clerk reported that there was no Work In Progress.

### **1159/12 Street Scene Matters**

To receive the Minutes of the Street Scene Working Group meeting held on the 10 May 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Street Scene Working Group meeting held on the 10 May 2012 be received and signed by the Chair.***

### **Work In Progress**

Parish Clerk reported that there was no Work In Progress.

### **1160/12 Cemetery Matters**

To receive the Minutes of the Cemetery Working Group meeting held on the 11 May 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Cemetery Working Group meeting held on the 11 May 2012 be received and signed by the Chair.***

### **Work in Progress**

Further to minute no **1111/12** regarding the work to the former 'dumper' shed at the Cemetery. Parish Clerk reported that following a site meeting with Building Control on Wednesday 16 May 2012, Richmond Building & Roofing Services commenced the alteration work today, Tuesday 22 May 2012.

### **1161/12 Social Centre & Events Matters**

To receive the Minutes of the Social Centre & Events Working Group meeting held on the 1 May 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Social Centre &***

**Events Working Group meeting held on the 1 May 2012 be received and signed by the Chair.**

**Work In Progress**

Further to minute no **1134/12** regarding Clay Cross Social Centre membership of Clay Cross Town Centre Group. Parish Clerk reported email received from the Group Treasurer asking if the Parish Council are able to commit a £10 per month subscription to cover the cost of the Social Centre listing in their Newsletter and website directory. **Resolved That: the Parish Council commit £10 per month subscription to cover the cost of the Social Centre listing in their Newsletter and website directory.**

**1162/12 Finance Matters**

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 16 May 2012. **Resolved That:**

- 1. the Finance Sub-Committee report from the meeting held on the 16 May 2012 be received**
- 2. the monthly statement for April 2012 be accepted and signed by the Chair**
- 3. the expenditure and income against budget report for April 2012 be accepted and signed by the Chair**
- 4. the following accounts for payment are approved:**

<b>Parish Council Staff Wages (Tax Mth 1)</b>	<b>£3,292.43</b>
<b>TV Licence Refunds (14 @£25)</b>	<b>£350.00</b>
<b>P Stringfellow (Dance's for May)</b>	<b>£175.00</b>
<b>Clay Cross DIY (Social Centre Maintenance)</b>	<b>£39.07</b>
<b>Strawberry Basket (Lunch Club Supplies)</b>	<b>£40.88</b>
<b>Social Centre Damage Bond Refund</b>	<b>£50.00</b>
<b>Rentokil (Watersafe Contract)</b>	<b>£215.35</b>
<b>Booker Cash &amp; Carry (Lunch Club Supplies)</b>	<b>£326.02</b>
<b>NEDDC (Cost to empty Parish dog fouling bins for year April 2010 – March 2011)</b>	<b>£4,912.85</b>
<b>NEDDC (Annual contribution to Marketing The Markets Project for 2012/13)</b>	<b>£1,000.00</b>
<b>NEDDC (cost to supply/install 8 litter bins at various locations in Parish)</b>	<b>£432.00</b>
<b>NEDDC (cost to install Parish Council provided dog fouling bin at Bevan Road)</b>	<b>£54.90</b>
<b>Mr Jeeves (Social Centre Laundry)</b>	<b>£39.00</b>
<b>Derbyshire County Council (Pension Contribution for April)</b>	<b>£413.74</b>
<b>Post Office Ltd (NI &amp; Tax for April)</b>	<b>£474.48</b>
<b>NPower (Social Centre Gas for April)</b>	<b>£274.64</b>
<b>Postage &amp; Jubilee Bunting</b>	<b>£10.90</b>
<b>TOTAL:</b>	<b>£12,101.26</b>

**5. the following income is noted:**

<i>Social Centre Hire inc share of bar takings</i>	<b>£1,946.91</b>
<i>Meadow Farm Fishing Pond rent for year</i>	<b>£480.00</b>
<i>Parish Council Allotment Rents</i>	<b>£80.00</b>
<i>Market Rent for April</i>	<b>£106.25</b>
<i>Bingo 25.4.12, 2.5.12, 9.5.12</i>	<b>£137.45</b>
<i>Dance 26.4.12, 3.5.12, 10.5.12</i>	<b>£255.60</b>
<i>Lunch Club 1.5.12, 8.5.12, 15.5.12</i>	<b>£476.00</b>
<i>Sale of Refreshments 1.5.12, 8.5.12</i>	<b>£18.50</b>
<i>Indoor Market Stalls 2.6.12</i>	<b>£25.00</b>
<i>Bank Interest</i>	<b>£0.20</b>
<b>TOTAL:</b>	<b>£3,525.91</b>

**Work In Progress**

Further to minute no **1123/12** regarding donation to the Clay Cross Squadron Air Training Corps. Parish Clerk reported thank you letter received from their Flight Lieutenant, Wayne Oldham.

**1163/12 Co-operative Bank**

Consideration was given to recommendations from the Finance Sub-Committee with regard to online banking and a Parish Council debit card.

**Resolved That:**

- 1. the online banking application is completed**
- 2. once the individual account signatories receive their online banking 'token' they ring the Co-operative Bank from the Parish Council office**
- 3. once the online banking 'token' has been activated, it is passed onto the Parish Clerk along with the 10 digit number**
- 4. the debit card application is completed for two debit cards – one for the Parish Clerk and one for the Administrative Assistant**

**1164/12 Items for Decision and for Information**

There are no Items for Decision and for Information this month.

**1165/12 Date of Next Meeting**

**Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 26 June 2012.**