

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 27 May 2008 at 7.00pm.

Present: Councillor Mrs A Bradley
Councillor Mrs K M Holmes
Councillor J M Holmes
Councillor M Holmes
Councillor A Jackson
Councillor E Mansbridge
Councillor G Morley
Councillor P Riggott
Councillor K G Savidge
Councillor B Wright

Police Consultation

Parish Clerk circulated crime figures for the month of April. Councillor B Wright reported that since changes, Parkhouse Team meetings are held monthly and crime figures are reported in more detail.

County Councillor/District Councillor Attendance

Councillor P Riggott reported that North East Derbyshire District Council are an Excellent Council after being awarded the Audit Commission's top Four Star rating.

559/07 Election of Chair Person

Resolved That: Councillor G Morley be elected Chair of the Council for the coming year.

560/08 Declaration of Chair Person Acceptance of Office

Councillor G Morley signed the Declaration of Acceptance of Office as Chair of the Council.

561/08 Election of Vice Chair

Resolved That: Councillor M Holmes be elected Vice Chair of the Council for the coming year.

At this point, Councillor G Morley, Chair thanked Councillor J M Holmes for the work he has done over the years as Vice Chair of the Council.

562/08 Appointment of Chair and Members of Finance Sub-Committee

Resolved That: Councillor Mrs A Bradley, Councillor Mrs K M Holmes, Councillor J M Holmes (Chair), Councillor E Mansbridge and Councillor K G Savidge be members of the Finance Sub-Committee.

563/08 Appointment of Chair and Members of Cemetery Working Group

Resolved That: Councillor A Jackson, Councillor G Morley (Chair) and Councillor B Wright be members of the Cemetery Working Group.

564/08 Appointment of Chair and Members of Social Centre Working Group

Resolved That: Councillor Mrs A Bradley, Councillor J M Holmes (Chair) and Councillor M Holmes be members of the Social Centre Working Group.

565/08 Appointment of Chair and Member of Street Scene Working Group

Resolved That: Councillor M Holmes (Chair), Councillor J M Holmes, Councillor A Jackson and Councillor P Riggott be members of the Street Scene Working Group.

566/08 Appointment of Chair and Members of Clay Cross Gala Working Group

Resolved That: all Parish Councillor's be members of the Clay Cross Gala Working Group.

567/08 Appointment of Parish Footpaths Inspector(s)

Resolved That: Councillor E Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.

568/08 Appointment of an Appointment Committee

Resolved That: Councillor M Holmes, Councillor J M Holmes, Councillor G Morley and Councillor K G Savidge be members of the Appointments Committee.

569/08 Appointment of Grievance Committee

Resolved That: Councillor Mrs K M Holmes, Councillor P Riggott and Councillor B Wright be members on the Grievance Committee.

570/08 Appointment of Appeals Committee

Resolved That: Councillor M Holmes, Councillor E Mansbridge and Councillor D Skinner be members on the Appeals Committee.

571/08 Appointment of Disciplinary Committee

Resolved That: Councillor Mrs K M Holmes, Councillor G Morley, Councillor K G Savidge and Councillor B Wright be members on the Disciplinary Committee.

572/08 Appointment of School Governors

As the Parish Council has no powers to appoint School Governors, **Resolved That:** the following be made available to sit on the Governing Body at the request of the School(s):

Clay Cross Infant School: Councillor E Mansbridge
Councillor J M Holmes

Clay Cross Junior School: Councillor J M Holmes

Danesmoor Infant School: Councillor B Wright

Holmgate Primary School: Mrs A Lowe

573/08 Appointment of Representatives on Outside Bodies

Age Concern: Councillor K G Savidge. **Derbyshire Association of Local Councils:** Councillor K G Savidge. **Danesmoor Darby & Joan Club:** Councillor J M Holmes and Councillor M Holmes. **Clay Cross Darby & Joan Club:** Councillor Mrs A Bradley and Councillor A Jackson. **Holmgate Darby & Joan Club:** Councillor D Skinner. **Holmgate Community Association:** Councillor J M Holmes, Councillor P Riggott and Councillor K G Savidge. **Clay Cross Angling Association:** Councillor J M Holmes. **Clay Cross Citizens Advice Bureau:** Councillor M Holmes and Councillor B Wright. **Arthur Brierly Charity:** Councillor Mrs A Bradley, Councillor E Mansbridge and Councillor K G Savidge. **William Udall Trust:** Councillor J M Holmes and Councillor A Jackson. **Stevenson Charity:** Councillor M Holmes and Councillor K G Savidge. **Clay Cross Gala Group:** Councillor K G Savidge.

574/08 Authorisation to sign Clay Cross Parish Council cheques

Resolved That: Councillor Mrs A Bradley, Councillor M Holmes, Councillor A Jackson and Councillor K G Savidge to sign Clay Cross Parish Council cheques.

575/08 To Agree a Calendar of Meetings for 2008/09

Finance Sub-Committee Meetings (Wednesday): 18.6.08, 16.7.08, 17.9.08, 22.10.08, 19.11.08, 21.1.09, 18.2.09.

Parish Council Meetings (Tuesday): 24.6.08, 22.7.08, 23.9.08, 28.10.08, 25.11.08, 16.12.08, 27.1.09, 24.2.09.

576/08 Apologies for Absence

Clerk reported that Apologies for Absence had been received from Councillor D Skinner.

577/08 Minutes of Last Meeting

Resolved That: the Minutes of the Parish Council meeting held on the 22 April 2008 be approved as a correct record and signed by Councillor G Morley, Chair.

Work In Progress

Further to minute no **458/99** regarding sale of land at Bevan Road.
Resolved That: *the invoice received from Bilton Hammond Solicitors for their fees associated with this sale is noted and their £650 plus vat fee is paid.*

Further to minute no **545/08** regarding St Barnabas Centre. Parish Clerk reported that Sarah Whattam is currently updated the Exit Strategy to take in further information and recommendations. Once Sarah has done this she will forward a copy to the Parish Council.

Further to minute no **566/08** regarding the Draft Affordable Housing Strategy Consultation. Parish Clerk circulated copies of letter sent to the District Council.

578/08 Reports from Representatives on Outside Bodies

Councillor K G Savidge reported that he had raised concerns regarding the submission date of the Audit for the year ended 31 March 2008 at the Federation of East Midlands Association of Local Councils meeting.

579/08 Report from Parish Footpath Inspectors

Report from Councillor D Skinner (circulated) was noted. At this point Councillor G Morley, Chair expressed thanks to Councillor E Mansbridge and Councillor D Skinner for their work over the last 12 months. Councillor E Mansbridge reported that the Countryside Ranger Service are looking to work

with the local school's regarding litter picking etc. **It was agreed that Councillor E Mansbridge pursue this project.**

580/08 Declaration of Interest

Councillor J M Holmes, Councillor K G Savidge and Councillor B Wright made the following declaration regarding their dual role on Planning matters. During this Parish Council meeting on Planning matters, we shall not be expressing a conclusive view on the applications and we give a declaration that we will be formally reconsidering the matters when we are in receipt of all the information at the District Council's Planning Committee.

581/08 Planning Matters

Councillor J M Holmes, Councillor K G Savidge and Councillor B Wright restated the following declaration regarding their dual role on Planning matters. During this Parish Council meeting on Planning matters, we shall not be expressing a conclusive view on the applications and we give a declaration that we will be formally reconsidering the matters when we are in receipt of all the information at the District Council's Planning Committee.

Planning Application 08/00465/FL Resubmission application for planning permission to demolish existing structures and construction of 14 new dwellings in a building part 3 storey/part 2 storey with associated car parking and landscaping (major development) at Bestwood House, Bestwood Drive, Clay Cross for Esharoth (UK) Ltd. **The Parish Council are unanimous in their objection to this application. The Parish Council feel that this planned development will have a detrimental effect to the area and will encroach on the existing street scene. The Parish Council are also concerned that, despite the reduction in height, the planned part 3 storey/part 2 storey development will result in a loss of light to existing properties nearby.**

Planning Application 08/00428/FL Change of flat roof to a pitched roof using a light weight structure at D S Smith Packaging, Pilsley Road, Danesmoor for Mr Mark Rust. **The Parish Council note this planning application.**

Planning Application 08/00374/FL Demolition of existing dwelling and construction of a new dwelling (plot one of two) (Amended Plans) at 2 Mill Lane, Clay Cross for Mr & Mrs Kirkland. **The Parish Council note this planning application.**

Planning Application 08/00375/FL Demolition of existing dwelling and construction of a new dwelling (plot two of two) (Amended Plans) at 2 Mill Lane, Clay Cross for Mr & Mrs Kirkland. **The Parish Council note this planning application.**

Conditional Consent of Application 08/00222/AD Application for Advertisement Consent for the installation of one non-illuminated Community Notice Board at land at junction of A61 and Queen Street, Clay Cross for Lyn Davies. **The Parish Council note this conditional consent of application.**

Conditional Permission of Planning Application 08/00139/FL Replacement of existing wooden boundary fence with new 7ft fence (revised scheme of NED/07/00547/FL) at 10 Holmgate Road, Clay Cross for Mr J Archer & Miss G Parris. **The Parish Council note this conditional permission of planning application.**

Refusal of Planning Application 08/00030/AD Advertisement hoarding (non-illuminated) at 73 High Street, Clay Cross for Peak Fireplaces. **The Parish Council note this refusal of planning application.**

Refusal of Planning Application 07/00886/FL Retention of shelter to front elevation at Bestwood Working Mens Club, 62 Thanet Street, Clay Cross for Bestwood Working Mens Club. **The Parish Council note this refusal of planning application.**

Withdrawal of Planning Application 08/00172/OL Outline application (details of access and layout submitted) for erection of one detached two storey house at land to the rear of 8 Thanet Street accessed from Pankhurst Place, Clay Cross for Mr R Karamyar. **The Parish Council note this withdrawal of planning application.**

Allowance of Appeal against conditions (condition 7) imposed upon granting planning permission in respect of – listed building consent for the conversion of a stable block to ancillary and conversion of the garages to a gym (within 50m of a listed building) at Woodthorpe Hall Farm, Ashover Road, Old Tupton for Mr & Mrs S Wytkin. **The Parish Council note this allowance of appeal.**

582/08 Street Scene Matters

To approve the Minutes of Street Scene Working Group meeting held 8 May 2008 and to receive recommendations for resolution. ***Resolved That:***

- 1. the Minutes of the Street Scene Working Group meeting held 8 May 2008 be approved for signature***
- 2. Prestige Street Furniture Ltd demolish the brick built bus shelter near the Royal Oak public house, Derby Road, Clay Cross as a matter of urgency, at a cost of £575 plus vat***

Work In Progress

Further to minute no **455/07** regarding flood alleviation scheme at Winstler Close/Riber Crescent, Old Tupton. Councillor M Holmes, Vice Chair and Chair

of Street Scene Working Group reported that a further site meeting was held 23 May 2008 with Simon Kimmins, County Council Highway Care Manager and Alan Riley, District Council Principal Engineer. **Resolved That:** *following recommendation from the Street Scene Working Group, the Parish Clerk to write to Severn Trent Water requesting they carry out a cctv inspection of the surface water sewer which the Parish Council are willing to pay for however, if it is found that Severn Trent Water are responsible for the sewer, they reimburse the Parish Council the full cost of the inspection.*

Further to minute no **473/07** regarding District Council owned land at Valley Road, Holmgate (opposite Nisa store). **Resolved That:** *following recommendation from the Street Scene Working Group, two seats at an estimated cost of £300 plus vat each and a litter bin at an estimated costs of £450 plus vat are installed at this site.*

583/08 Cemetery Matters

To approve the Minutes of Cemetery Working Group meeting held 16 May 2008 and to receive recommendations for resolution. **Resolved That:**

1. *the Minutes of Cemetery Working Group meeting held 16 May 2008 be approved for signature*
2. *the ELV value times used by North East Derbyshire District Council (circulated) are adopted by Clay Cross Parish Council. In addition to this, the Cemetery Working Group to conduct an activity sample recording the exact times each employee uses the machinery e.g. trigger time*
3. *the management and maintenance of the Cemetery document (circulated) be adopted and implemented once appropriate amendments have been made*
4. *the Notice of Internment/Indemnity Agreement (circulated) be adopted and implemented*
5. *pre-purchased burial plot no 1888 is bought back at a cost of £190*

Work In Progress

Further to minute no **553/08** regarding a path to accommodate memorial seating. Parish Clerk reported that work will begin on 28 May 2008 and once work has been completed, contact will be made with Jason & Angela Richards so they can choose a suitable seat.

584/08 Social Centre Matters

To approve the Minutes of Social Centre Working Group meeting held 7 May 2008 and to receive recommendations for resolution. **Resolved That:**

- 1. the Minutes of Social Centre Working Group meeting held 7 May 2008 be approved for signature*
- 2. the Health & Safety Policy of Clay Cross Social Centre (circulated) be approved and adopted*

Work In Progress

Further to minute no **515/07** regarding new stage curtains for Clay Cross Social Centre. Parish Clerk reported that, following instructions given at the 18 December 2007 meeting, six firms have now been contacted to dry clean and flame retardant spray the existing curtains; these firms can only dry clean the curtains. **It was agreed that the Parish Clerk contact Pat Hall t/a Halls Soft Furnishings to bring in curtain material samples and that a revised quotation is obtained based on the front stage curtains being permanently tied back.**

585/08 Finance Matters

Councillor J M Holmes, Chair of the Finance Sub-Committee gave a resume of details discussed at meeting held 21 May 2008. **Resolved That:**

- 1. the monthly statement for the month of April (circulated) be accepted and signed by the Councillor G Morley, Chair*
- 2. the expenditure and income against budget report for the month of April (circulated) be accepted and signed by Councillor G Morley, Chair*
- 3. the under mentioned payments be authorised:*

<i>CXPC Staff Wages (Tax Wks 5-7)</i>	<i>£4,733.93</i>
<i>Post Office Ltd (Inland Revenue NI & Tax for April)</i>	<i>£1,334.47</i>
<i>DCC Superann (Pension Contributions for April)</i>	<i>£720.19</i>
<i>I Wright (Dance's for May)</i>	<i>£175.00</i>
<i>Spire Marketing (Workwear)</i>	<i>£141.54</i>
<i>PRS (Social Centre Music Licence 6.4.08 – 5.4.09)</i>	<i>£350.86</i>
<i>Severn Trent Water (for Clay Lane, North Street And Tranmere Avenue Allotment sites)</i>	<i>£209.25</i>
<i>Severn Trent Water (for Public Conveniences and Clay Cross Social Centre)</i>	<i>£862.32</i>
<i>NEDDC (Social Centre Rates)</i>	<i>£959.00</i>
<i>NEDDC (Public Conveniences Rates)</i>	<i>£155.00</i>

<i>NEDDC (Cemetery Rates)</i>	<i>£105.00</i>
<i>NEDDC (CXPC Printing)</i>	<i>£166.86</i>
<i>NEDDC (Cost to empty Social Centre Bin to 23.6.08)</i>	<i>£131.98</i>
<i>NEDDC (School Milk Contribution January – March)</i>	<i>£255.20</i>
<i>NEDDC (10% Share of 2007/08 Market Rent)</i>	<i>£360.29</i>
<i>Derbys County Council (10% Share of 2007/08 Market Rent)</i>	<i>£360.29</i>
<i>Urbanscape Ltd (x 2 Dog Waste Bins)</i>	<i>£434.63</i>
<i>Npower (Gas for Social Centre)</i>	<i>£586.23</i>
<i>British Gas (Electricity for Social Centre)</i>	<i>£519.51</i>
<i>British Telecom (for CXPC office, Cemetery, Pay Phone, Redcare)</i>	<i>£395.65</i>
<i>Stourton Service Station (Derv for CXPC van)</i>	<i>£152.08</i>
<i>M A Knowles t/a Spendloves Butchers (Lunch Club Provisions)</i>	<i>£218.75</i>
<i>TV Licence Refunds (22 @ £22)</i>	<i>£484.00</i>
<i>Hopkinson Waste Management (Cost to empty/replace Cemetery skip)</i>	<i>£158.62</i>
<i>Codnor Horticultural Ltd (Cemetery Ground Maintenance)</i>	<i>£130.66</i>
<i>Johnston Publishing (Social Centre and Market adverts in Chesterfield Advertiser/Express)</i>	<i>£138.18</i>
<i>Iansprint Ltd (Cemetery Printing)</i>	<i>£94.00</i>
<i>Konica Minolta (Photocopies)</i>	<i>£21.40</i>
<i>SWALEC (Electricity for Cemetery Chapel/Cabin)</i>	<i>£89.57</i>
<i>M&M Timber & Building Supplies (Cemetery Building Maintenance)</i>	<i>£43.24</i>
<i>OSI Business Supplies (CXPC Stationery)</i>	<i>£55.17</i>
<i>Payne & Pike (Bingo Tickets & Flyers)</i>	<i>£96.48</i>
<i>Strawberry Basket(L/Club Provisions)</i>	<i>£77.59</i>
<i>Social Centre Hire Damage Bond Refund</i>	<i>£50.00</i>
<i>E.ON (Hill Street Lighting)</i>	<i>£5.38</i>
<i>Co-op Bank (Charges)</i>	<i>£2.00</i>
Total:	£14,774.32

4. to note the following income:

<i>Market Rent 3.5.08, 10.5.08, 17.5.08</i>	<i>£279.75</i>
<i>Social Centre Hire</i>	<i>£729.10</i>
<i>Cemetery Income</i>	<i>£388.00</i>
<i>Lunch Club 30.4.08, 6.5.08, 13.5.08</i>	<i>£596.40</i>
<i>Dance 1.5.08, 8.5.08, 15.5.08</i>	<i>£190.01</i>
<i>Co-op Bank (Interest)</i>	<i>£2.09</i>
Total:	£2,185.35

Work In Progress

Further to minute no **435/07** regarding the accounts for the year ended 31 March 2007. Parish Clerk reported that a letter has been received from our Insurers, Zurich Municipal confirming that our Fidelity Guarantee has been increased in line with the External Auditor's recommendations and that no charge in being made as the increased amount falls below their £25 threshold.

Further to minute no **555/08** regarding the Notice of the Annual Return for the year ended 31 March 2008. Parish Clerk reported that a letter has been received from Derbyshire Association of Local Councils confirming that Councillor K G Savidge did raise this matter at the meeting of the Federation of East Midlands Associations of Local Councils on the 15 May 2008. FEMALC were pleased to note that we have been able to secure an extension of time to 31 July 2008 and Brian Wood, County Secretary will pass this information on to any other Council making representations to the Association. It was noted that to date no reply to our letter has been received from the Audit Commission or from the External Auditor.

586/08 Clerk's Report

1. Hollis & Co Solicitors: Injury/Incident claim at Public Conveniences, Market Street, on Thursday 3 May 2007
2. Derbyshire Association of Local Councils: Parish Council representation on North East Derbyshire Standards Committee
3. North East Derbyshire District Council: Fourth Major Event for Parish/Town Councils on Wednesday 25 June 2008

Resolved That:

1. *with regard to the Injury/Incident claim, the Parish Clerk sends this to our Insurers, Zurich Municipal*
2. *with regard to Parish Council representation on North East Derbyshire Standards Committee, Councillor M Holmes, Vice Chair and Councillor A Jackson be nominated*
3. *with regard to Fourth Major Event for Parish/Town Council's, Councillor M Holmes, Vice Chair, Councillor E Mansbridge and Councillor D Skinner to attend*

587/08 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 26 June 2007.