

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 27 May 2014 at 7.00pm.

Present: Councillor M Holmes
Councillor E Mansbridge
Councillor G Morley
Councillor Mrs T Reader
Councillor A Reader
Councillor F Rodgers
Councillor K Savidge
Councillor D Skinner
Councillor B Wright

Also Present: Dawn Kershaw, Parish Clerk
John King, Accountant/Internal Auditor

Public Participation

There were no members of the public in attendance.

Police Consultation

There were no Clay Cross Safer Neighbourhood Team officers present and no crime figures had been received.

Parish Clerk reported email received from Sergeant Aidan Stones confirming that he is leaving his post on the South Safer Neighbourhood Team to take up a similar post in the North. Sergeant Les Rawson will be taking over at Clay Cross.

County Councillor/District Councillor Attendance

Councillor Wright gave a resume of County Council and District Council matters for the benefit of members present.

Councillor Mrs Reader reported that she has proudly taken over the role of Chair of North East Derbyshire District Council and that her Charity for the coming year will be Fairplay. Fairplay is a registered Charity that supports children and young people with disabilities and additional needs, and their families, across North Derbyshire.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1369/14 Election of Chair Person

Resolved That: Councillor Morley be elected Chair of the Council for the coming year.

1370/14 Election of Vice Chair

Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.

1371/14 Appointment of Members of Finance Sub-Committee

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Mansbridge, Councillor Morley, Councillor Riggott and Councillor Rodgers be members of the Finance Sub-Committee.

1372/14 Appointment of Members of Cemetery Working Group

Resolved That: Councillor Jackson, Councillor Morley and Councillor Wright be members of the Cemetery Working Group.

1373/14 Appointment of Members of Social Centre & Events Working Group

Resolved That: Councillor Holmes, Councillor Morley, Councillor Mrs Reader and Councillor Rodgers be members of the Social Centre & Events Working Group.

1374/14 Appointment of Members of Street Scene Working Group

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Mansbridge, Councillor Mrs Reader, Councillor Riggott, Councillor Rodgers and Councillor Skinner be members of the Street Scene Working Group.

1375/14 Appointment of Members of Planning & Environmental Working Group

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Mansbridge, Councillor Rodgers and Councillor Skinner be members of the Planning and Environmental Working Group.

1376/14 Appointment of Parish Footpaths Inspector(s)

Resolved That: Councillor Mansbridge and Councillor Skinner be appointed Parish Footpaths Inspectors.

1377/14 Appointment of an Appointment Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley and Councillor Savidge be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.

1378/14 Appointment of Grievance Committee

Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee

1379/14 Appointment of Appeals Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.

1380/14 Appointment of Disciplinary Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.

1381/14 Appointment of Representatives on Outside Bodies

Age UK: Councillor Savidge. Derbyshire Association of Local Councils: to be left vacant. Clay Cross Darby & Joan Club: Councillor Jackson. Danesmoor Darby & Joan Club: Councillor Holmes. Holmgate Darby & Joan Club: Councillor Skinner. Holmgate Community Association: Councillor Riggott and Councillor Savidge. Clay Cross Angling Association: Councillor Mansbridge. Clay Cross Citizens Advice Bureau: to be left vacant. William Udall Trust: Councillor Rodgers and Councillor Jackson. Stevenson Charity: Councillor Holmes and Councillor Savidge. Clay Cross Town Centre Group: all Councillors on a rota/alphabetical order basis.

1382/14 Authorisation to sign Clay Cross Parish Council cheques

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Rodgers and Councillor Savidge to sign Clay Cross Parish Council cheques.

1383/14 To Agree a Calendar of Meetings for 2014/15

Finance Sub-Committee Meetings (Wednesday): 18.6.14, 16.7.14, 17.9.14, 22.10.14, 19.11.14, 21.1.15, 18.2.15, 22.4.15

Parish Council Meetings (Tuesday): 24.6.14, 22.7.14, 23.9.14, 28.10.14, 25.11.14, 27.1.15, 24.2.15, 28.4.15

1384/14 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor Jackson.

1385/14 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: no matters be taken in exclusion.**

1386/14 Annual Return to Audit Commission

To agree the Accounting Statements for the year ended 31 March 2014 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2014 were put before the Parish Council for approval. **Resolved That: the Accounting Statements for year ended 31 March 2014 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2014 be accepted and signed by Councillor Morley and the Responsible Financial Officer.**

1387/14 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. **Resolved That: the Minutes of the Parish Council meeting held 29 April 2014 be approved as a correct record.**

Work In Progress

Further to minute no **1367/14** regarding a vacancy for a co-opted member on the District Council's Standards Committee. Parish Clerk reported that two valid nominations have been received by the District Council so an election is required to fill the vacancy. A ballot paper has been received and returned – the result will be received by email early July.

1388/14 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1389/14 Planning & Environmental Matters

Councillor Mrs Reader declared an interest as a member of the District Council Planning Committee. Councillor Wright declared an interest as Vice Chair of the County Council Planning Committee and as a Substitute member of the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 19 May 2014 and to receive recommendation for resolution. **Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 19 May 2014 be received.**

Work In Progress

Further to minute no. **1362/14** regarding request for mains water supply at the Valley Road allotment site received from Mr J Mclellan on behalf of the allotment Tenants and Holmgate Tenant & Resident Group. **It was agreed to meet the £135.78 cost to submit a new water supply connections Application to Severn Trent Water, who will then provide the Parish Council with a quotation.**

1390/14 Street Scene Matters

To receive the Minutes of the Street Scene Working Group meeting held on the 12 May 2014 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Street Scene Working Group meeting held on the 12 May 2014 be received.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

1391/14 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 16 May 2014 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Cemetery Working Group meeting held on the 16 May 2014 be received.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

1392/14 Social Centre & Events Matters

To receive the Minutes of the Social Centre & Events Working Group meeting held on the 12 May 2014 and to receive recommendations for resolution. ***Resolved That:***

- 1. the Social Centre is made available for a Summer Fete/Event on a date to be agreed***
- 2. the Minutes of the Social Centre & Events Working Group meeting held on the 12 May 2014 be received.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

1393/14 Finance Matters

1. the following Accounts for Payment are approved:	
PARISH TV LICENCE REFUNDS (16 @ £25)	£400.00
PAULINE STRINGFELLOW (DANCES FOR MAY)	£175.00
POST OFFICE LTD (NI & TAX FOR APRIL 2014)	£399.64
DERBYSHIRE COUNTY COUNCIL (PENSION FOR APRIL 2014)	£424.07
E.ON (PUBLIC TOILET BLOCK ELECTRICITY: 23.2.14 TO 8.4.14)	£52.15
NEDDC (SOCIAL CENTRE WASTE COLLECTION: 31.3.14 TO 29.9.14)	£443.56
BOOKER CASH & CARRY (LUNCH CLUB & REFRESHMENTS SUPPLIES)	£274.55
CHESTERFIELD GAS CO/AGARS (APRIL BAR SUPPLIES)	£201.44
D HIGGINBOTTOM (PARISH WINDOW/BUS SHELTER CLEANING)	£329.00
CROFT FARM MEATS (APRIL LUNCH CLUB SUPPLIES)	£196.64
STRAWBERRY BASKET (APRIL LUNCH CLUB SUPPLIES)	£31.50
CARLTON HOUSE BUSINESS SERVICES (BAR STOCK CHECK)	£75.00
ENVIRONMENT AGENCY (PRESS BROOK WATER ABSTRACTION FEE)	£25.00
ALPHA HEATING (CEMETERY LODGE MAINTENANCE PLAN FOR YEAR)	£276.00
ZENITH ENGINEERING (REPAIRS TO SOCIAL CENTRE EMERGENCY LIGHTING)	£132.00
NEDDC (2014/15 RATES FOR PUBLIC TOILET BLOCK)	£1,530.75
RENTOKIL INITIAL UK LTD (WATERSAFE CONTRACT: 8.4.14 TO 7.7.14)	£116.26
CLAY CROSS DO-IT-YOURSELF (BUILDING MAINTENANCE)	£30.42
CHESTERFIELD BOROUGH COUNCIL (MARKET CONSENT FOR YEAR)	£10.00
MR JEEVES (SOCIAL CENTRE LAUNDRY)	£26.00
CO-OP BANK CHARGES	£2.00
TOTAL:	£5,150.98
2. the following Income is noted:	
CLAY CROSS ANGLING ASSOC (2014/15 FISHING POND RENT)	£480.00
CLAY CROSS SOCIAL CENTRE HIRE	£527.50
SOCIAL CENTRE BAR TAKINGS: 1.5.14, 8.5.14, 11.5.14, 15.5.14, 16.5.14,	£666.50
LUNCH CLUB 6.5.14, 13.5.14, 20.5.14	£464.80
BINGO 30.4.14, 7.5.14, 14.5.14	£141.20
DANCE 1.5.14, 8.5.14, 15.5.14	£190.90
SALE OF REFRESHMENTS 29.4.14, 1.5.14, 6.5.14, 12.5.14, 13.5.14,	£64.00
19.5.14	
CLAY CROSS MARKET RENT (FOR APRIL)	£125.00
CEMETERY LODGE RENT	£75.38
BANK INTEREST	£0.19
TOTAL:	£2,735.47

Work In Progress

Parish Clerk reported there was no Work In Progress.

1394/14 Items for Decision & Information

Parish Clerk reported that there are no Items for Decision & Information this month.

1395/14 Date of Next Meeting

Resolved That: *the next Parish Council meeting will be held in the Parish Council office on Tuesday 24 June 2014.*