

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 28 May 2013 at 7.00pm.

Present: Councillor M Holmes
Councillor E Mansbridge
Councillor G Morley
Councillor Mrs T Reader
Councillor A Reader
Councillor K Savidge
Councillor B Wright

Also Present: PCSO Charlotte Platts, Clay Cross Police
PC Bronwen Walton, Clay Cross Police
Dawn Kershaw, Parish Clerk
Shelagh Shaw, Administrative Assistant
John King, Accountant/Internal Auditor
2 members of the public

Public Participation

Two members of the public present regarding flooding problems on Slater Street, Clay Cross. Councillor Wright and Councillor Mrs Reader agreed to pursue this issue with both Derbyshire County Council and North East Derbyshire District Council.

Police Consultation

PCSO Platts circulated crime figures for April. It was confirmed that there had been 7 violent crimes, 15 stealing crimes including 8 vehicle crimes and 2 drug offences. It was noted however that Clay Cross Safer Neighbourhood area had seen a reduction in crime against this time last year.

PC Bronwen Walton reported that PCSO Stephen Sweet was now training to become a full time Police Constable.

Councillor Wright raised the issue of reports regarding the use of drugs in the Clay Cross area. PCSO Platts requested that members of the public with intelligence/information should come forward.

County Councillor/District Councillor Attendance

Councillor Wright gave a County Councillor report. It was confirmed that the previous Council had signed contracts to close all adult care centres but the new Council are now trying to stop these closures - an officer will be visiting sites around the County over the next few weeks. It was also reported that the Extra Care facility currently under construction in Clay Cross is on course to be completed by January 2015, and that the work is being carried out by local contractors which is good for Clay Cross.

Councillor Morley reported that North East Derbyshire District Council Leader, Graham Baxter MBE has chosen Cabinet members for this year and Councillor Savidge is to carry on as the Chair of the Council for a further year and Councillor Mrs Reader will be the Vice Chair.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1253/13 Election of Chair Person

Resolved That: Councillor Morley be elected Chair of the Council for the coming year.

1254/13 Election of Vice Chair

Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.

1255/13 Appointment of Members of Finance Sub-Committee

Resolved That: Councillor Jackson, Councillor Mansbridge, Councillor Morley, Councillor Riggott and Councillor Rodgers be members of the Finance Sub-Committee.

1256/13 Appointment of Members of Cemetery Working Group

Resolved That: Councillor Jackson, Councillor Morley and Councillor Wright be members of the Cemetery Working Group.

1257/13 Appointment of Members of Social Centre & Events Working Group

Resolved That: Councillor Holmes, Councillor Morley and Councillor Mrs Reader be members of the Social Centre Working Group.

1258/13 Appointment of Members of Street Scene Working Group

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Mrs Reader, Councillor Riggott and Councillor Skinner be members of the Street Scene Working Group.

1259/13 Appointment of Members of Planning & Environmental Working Group

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Mansbridge, Councillor Rodgers and Councillor Skinner be members of the Planning and Environmental Working Group.

1260/13 Appointment of Parish Footpaths Inspector(s)

Resolved That: Councillor Mansbridge and Councillor Skinner be appointed Parish Footpaths Inspectors.

1261/13 Appointment of an Appointment Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley and Councillor Savidge be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.

1262/13 Appointment of Grievance Committee

Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee

1263/13 Appointment of Appeals Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.

1264/13 Appointment of Disciplinary Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.

1265/13 Appointment of Representatives on Outside Bodies

Age Concern: Councillor Savidge. Derbyshire Association of Local Councils: to be left vacant. Danesmoor Darby & Joan Club: Councillor Holmes. Clay Cross Darby & Joan Club: Councillor Jackson. Holmgate Darby & Joan Club: Councillor Skinner. Holmgate Community Association: Councillor Riggott and Councillor Savidge. Clay Cross Angling Association: Councillor Jackson. Clay Cross Citizens Advice Bureau: to be left vacant. Arthur Brierly Charity: Councillor Mansbridge, Councillor Rodgers and Councillor Savidge. William Udall Trust: Councillor Rodgers and Councillor Jackson. Stevenson Charity: Councillor Holmes and Councillor Savidge.

1266/13 Authorisation to sign Clay Cross Parish Council cheques

Resolved That: Councillor Holmes, Councillor Jackson, Councillor Rodgers and Councillor Savidge to sign Clay Cross Parish Council cheques.

1267/13 To Agree a Calendar of Meetings for 2013/14

Finance Sub-Committee Meetings (Wednesday): 19.6.13, 17.7.13, 18.9.13, 16.10.13, 20.11.13, 22.1.14, 19.2.14, 16.4.14.

Parish Council Meetings (Tuesday): 25.6.13, 23.7.13, 24.9.13, 22.10.13, 26.11.13, 28.1.14, 25.2.14, 22.4.14

1268/13 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor Jackson, Councillor Riggott and Councillor Skinner.

1269/13 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: no matters be taken in exclusion.**

1270/13 Annual Return to Audit Commission

To agree the Accounting Statements for the year ended 31 March 2013 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2013 were put before the Parish Council for approval. At this point, John commented that he would be reporting in a letter that he was pleased, amongst other things, with the move to four weekly payroll and the instigation of on-line banking. **Resolved That: the Accounting Statements for year ended 31 March 2013 (Annual Return Section 1), the Annual Governance Statement (Annual Return Section 2), the Annual Internal Audit Report (Annual Return Section 4) and the Accounts for the year ended 31 March 2013 be accepted and signed by Councillor Morley and the Responsible Financial Officer.**

1271/13 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. **Resolved That: the Minutes of the Parish Council meeting held 23 April 2013 be approved as a correct record.**

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1272/13 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1273/13 Planning & Environmental Matters

Councillor Mrs Reader, Councillor Savidge and Councillor Wright declared an interest as members of the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 20 May 2013 and to receive recommendation for resolution. ***Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 20 May 2013 be received.***

Work in Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1274/12 Street Scene Matters

To receive the Minutes of the Street Scene Working Group meeting held on the 14 May 2013 and to receive recommendations for resolution.

Resolved That: the Minutes of the Street Scene Working Group meeting held on the 14 May 2013 be received.

Work In Progress

Further to minute no **1247/13** regarding dog faeces and litter in the Parish. Parish Clerk reported that a meeting was held on the 24 May 2013 with the District Council Joint Streetscene Manager and the 'buying' of enforcement capacity from the authority was discussed, as the Parish Council has no enforcement powers of its own. It was confirmed that if interest extends wider than five Parish Council's, then potential could be developed to expand enforcement resource across the District. **It was agreed that the Parish Clerk contact local Parish Council's to invite them to join Clay Cross Parish Council in this initiative.**

Further to minute no **1214/12** regarding the Lease for the Public Toilets and the Licence for the Bus Station. Parish Clerk reported an email received from the District Council Joint Streetscene Manager requesting the District Council Senior Legal Officer proceed with the Lease and the Licence as per the terms agreed with Gary Goodrich in September 2012.

1275/13 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 17 May 2013 and to receive recommendations for resolution.

Resolved That: the Minutes of the Cemetery Working Group meeting held on the 17 May 2013 be received.

Work in Progress

Further to minute no **1248/13** regarding work to the Cemetery Chapel. Parish Clerk reported that North East Derbyshire District Council have confirmed they will contribute £1,500 toward the total cost of the work.

1276/13 Social Centre & Events Matters

To receive the Minutes of the Social Centre & Events Working Group meeting held on the 13 May 2013 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Social Centre & Events Working Group meeting held on the 13 May 2013 be received.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

1277/13 Finance Matters

Parish Clerk reported that as there was no quorum, the business of the meeting held on the 22 May 2013 could not be discussed.

1. the following Accounts for Payment are approved:	
STAFF WAGES (2013/14 TAX MONTH 1)	£3,628.86
TV LICENCE REFUNDS (26 @ £25)	£650.00
BOOKER CASH & CARRY (APRIL LUNCH CLUB & REFRESHMENT SUPPLIES)	£325.77
TUPTON HALL SCHOOL (COOL STUFF FOR KIDS AGREED CONTRIBUTION)	£1,000.00
CROFT FARM MEATS (APRIL LUNCH CLUB SUPPLIES)	£393.57
ALPHA HEATING (CEMETERY LODGE HEATING CARE PLAN: 3.5.13 TO 2.5.14)	£276.00
DESIGNS DIRECT (CLEANING MATERIALS FOR SOCIAL CENTRE & TOILET BLOCK)	£520.88
SEVEN PROMOTIONS (SOCIAL CENTRE ADVERT IN SHOPPERS GUIDE)	£140.00
POST OFFICE LTD (NI & TAX PAYMENT FOR APRIL)	£473.48
DERBYSHIRE COUNTY COUNCIL (PENSION CONTRIBUTIONS FOR APRIL)	£412.13
DCC/NEDDC (10% SHARE OF MARKET RENT: 7.4.12 TO 9.2.13)	£157.10
PAULINE STRINGFELLOW (DANCES FOR MAY)	£175.00
CLAY CROSS GALA GROUP (AGREED 2013/14 CONTRIBUTION)	£1,000.00
D HIGGINBOTTOM (BUS SHELTERS & WINDOW CLEANING)	£162.50
M&M TIMBER & BUILDING SUPPLIES (GRIT SALT FOR PARISH BINS)	£413.31
POST OFFICE LTD (STAMPS, POSTAGE & MOBILE TOP UP)	£72.49
STRAWBERRY BASKET (APRIL LUNCH CLUB SUPPLIES)	£77.80
DAMAGE BOND REFUND (3 @ £50)	£150.00
MR JEEVES (SOCIAL CENTRE LAUNDRY)	£32.50
ENVIRONMENT AGENCY (WATER ABSTRACTION CHARGE FOR POND: 1.4.13 TO 31.3.14)	£25.00
E.ON (CHRISTMAS LIGHTING ELECTRICITY: 1.4.12 TO 28.2.13)	£20.12
CLAY CROSS TOWN CENTRE GROUP (MEMBERSHIP FOR YEAR TO 31.3.14)	£5.00
SOCIETY OF LOCAL COUNCIL CLERKS (MEMBERSHIP FOR YEAR)	£162.00
THE FLOWER SHOP (WREATH FOR DOUG WHITHORN)	£20.00
CO-OP BANK (CHARGES)	£1.00
TOTAL	£10,294.51
2. the following Income is noted:	
CLAY CROSS SOCIAL CENTRE HIRE (INC SHARE BAR TAKINGS)	£675.45
CEMETERY LODGE RENT	£147.08
LUNCH CLUB 30.4.13, 7.5.13, 14.5.13, 21.5.13	£543.20

BINGO 24.4.13, 1.5.13, 8.5.13, 15.5.13	£181.10
DANCE 25.4.13, 2.5.13, 9.5.13, 16.5.13	£306.60
MARKET RENTS (FOR APRIL)	£95.00
SALE OF REFRESHMENTS 16.4.13, 23.4.13, 30.4.13, 7.5.13, 14.5.13	£38.00
CO-OP BANK (INTEREST)	£0.19
CLAY CROSS ANGLING ASSOCIATION (FISHING POND RENT: 1.4.13 TO 31.3.14)	£480.00
TOTAL	£2,466.62

Work In Progress

Parish Clerk and Administrative Assistant reported there was no Work In Progress.

1278/13 Items for Decision and for Information

North East Derbyshire District Council: invitation to attend the next District & Parish Liaison meeting to be held on Wednesday 24 July 2013 in the Council Chamber, Council House, Saltergate. **Resolved That: this item is noted.**

1279/13 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 25 June 2013.