

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Tuesday 24 July 2012 at 7.00pm.

**Present:** Councillor G Morley ..... Chair  
Councillor M Holmes ..... Vice Chair

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| Councillor E Mansbridge | Councillor P Riggott |
| Councillor Mrs T Reader | Councillor K Savidge |
| Councillor A Reader     | Councillor D Skinner |

**Also Present:** Dawn Kershaw, Parish Clerk  
Shelagh Shaw, Administrative Assistant  
3 Representatives from Clay Cross Town Centre Group  
1 Member of the Public

## **Public Participation**

Representatives from Clay Cross Town Centre Group were present. They handed out leaflets regarding an 'Incredible Edible' garden project at Todmorden and discussed the hope that something similar could be created on the former public toilet block site on Market Street. Councillor Riggott explained that the Parish Council have entered into a Licence for this land with North East Derbyshire District Council with a view to use this area for planters, seating and a notice board - any ideas that the Town Centre Group have for the use of this land should be taken forward by the Parish Council Street Scene Working Group. Councillor Riggott went on to explain that the regeneration of Clay Cross was done in partnership with the Parish Council and the District Council as no other parties were available at the time - it was noted the Town Centre Group have only recently reinvigorated themselves.

Following the request from a member of the public, Councillor Riggott gave a resume of the Maximus issues following the company calling in administrators, PriceWaterhouse Cooper.

## **Police Consultation**

There were no Clay Cross Safer Neighbourhood Team officers present and no crime figures had been received. *It was agreed that the Parish Clerk contact Inspector Shooter regarding the parking issues on Eyre Street raised at the full Parish Council meeting held on Tuesday 26 June 2012.*

## **County Council/District Council Matters**

Councillor Riggott confirmed that he has been in contact with Derbyshire County Council Rights of Way regarding Clay Cross Parish Footpath 32 but no reply had been received to date.

## **PART I – PUBLIC BUSINESS**

***Members were reminded to declare an interest as appropriate.***

### **1176/12 Apologies for Absence**

Parish Clerk reported that apologies for absence had been received from Councillor Jackson, Councillor Rodgers and Councillor Wright.

### **1177/12 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

### **1178/12 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held 26 June 2012 be approved as a correct record.***

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1179/12 Reports from Representatives on Outside Bodies**

Councillor Riggott reported that he has now attended the last three meetings of the Clay Cross Town Centre Group and feels that a representative from the Social Centre Working Group or the Street Scene Working Group should attend future meetings. Councillor Riggott confirmed however that he hoped to attend their next meeting to comment and give a point of view following the recent letter and article in the Derbyshire Times.

### **1180/12 Planning & Environmental Matters**

Councillor Mrs Reader and Councillor Savidge declared an interest as members of the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 11 July 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 11 July 2012 be received.***

### **Work in Progress**

Further to minute no **1123/12** regarding the purchase of two public/community notice boards for the Parish. Administrative Assistant

reported that the District Council have confirmed that the Parish Council have Permitted Development Rights and a notice board can be sited on the former public toilet block site but a licence will be required for the notice board to be sited on the A61/High Street.

### **1181/12 Street Scene Matters**

To receive the Minutes of the Street Scene Working Group meeting held on the 12 July 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Street Scene Working Group meeting held on the 12 July 2012 be received.***

### **Work In Progress**

Further to minute no **946/10** regarding the Public Toilet Block Lease and the Clay Cross Bus Station Licence. Parish Clerk reported that an amended Lease and Licence have now been received from Bilton Hammond Solicitors. *It was agreed that the Parish Clerk arrange a meeting with Mark Bilton of Bilton Hammond Solicitors, Gary Goodrich of North East Derbyshire District Council along with Councillor Morley, Councillor Holmes and Councillor Mrs Reader to discuss the amendments put forward by the District Council.*

### **1182/12 Cemetery Matters**

To receive the Minutes of the Cemetery Working Group meeting held on the 13 July 2012 and to receive recommendations for resolution. ***Resolved That:***

- 1. North East Derbyshire District Council carry out the necessary work to repair numerous potholes situated just inside the Cemetery gates at cost of £512.83 plus vat***
- 2. the Minutes of the Cemetery Working Group meeting held on the 13 July 2012 be received***

### **Work in Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1183/12 Social Centre & Events Matters**

To receive the minutes of the Social Centre & Events Working Group meeting held on the 16 July 2012 and to receive recommendations for resolution. ***Resolved That:***

- 1. the Parish Clerk writes to the artiste, Man Maid regarding the non-fulfilment of a 'booking' on Saturday 11 February 2012 stating that the Parish Council cannot meet their £325 fee as a contract was not entered into for this duo to appear at the Social Centre***

2. ***the Minutes of the Social Centre & Events Working Group meeting held on the 16 July 2012 be received***

**Work in Progress**

Further to minute no **1176/12** regarding the running of the Social Centre bar. Parish Clerk reported that the Social Centre & Events Working Group had held interviews on the 12 July 2012 with the two parties interested in running the bar and following a unanimous decision, Charlie's Bar have been appointed.

**1184/12 Finance Matters**

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 18 July 2012. **Resolved That:**

1. ***the report of Finance Sub-Committee meeting held on the 18 July 2012 be received***
2. ***the monthly statement for June 2012 be accepted***
3. ***the expenditure and income against budget report for June 2012 be accepted***
4. ***a professional, double deep fat fryer is purchased at a cost of £389.99 plus vat***
5. ***£100 is donated to the St Barnabas Centre Community Garden Project***
6. ***Time Assured take on the yearly maintenance/service agreement for the Adult Education Centre Clock and the Coronation Clock at a cost of £215 no vat***

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| <b>7. the following Accounts for Payment are approved:</b> |                  |
| TV LICENCE REFUNDS (21 @ £25)                              | <b>£525.00</b>   |
| POST OFFICE LTD (INLAND REVENUE NI & TAX PAYMENT FOR JUNE) | <b>£536.40</b>   |
| DCC SUPERANNUATION (PENSION CONTRIBUTIONS FOR JUNE)        | <b>£414.83</b>   |
| TUPTON HALL ACTIVITY SCHEME                                | <b>£1,000.00</b> |
| CLAY CROSS DIY   | <b>£27.00</b>    |
| P STRINGFELLOW (DANCES FOR JULY)                           | <b>£140.00</b>   |
| OSI LTD (STATIONARY)                                       | <b>£177.16</b>   |
| ZURICH MUNICIPAL (PARISH INSURANCE FOR YEAR)               | <b>£7,264.60</b> |
| JOHNSTONE PUBLISHING (ADVERTS IN DT FOR MAY & JUNE)        | <b>£448.00</b>   |
| YK ELECTRICAL  | <b>£240.00</b>   |
| D HIGGINBOTTOM (WINDOW CLEANING)                           | <b>£162.50</b>   |
| SEVEN PROMOTIONS (AUGUST ADS IN SHOPPERS GUIDE)            | <b>£140.00</b>   |
| IANSPRINT LTD  | <b>£120.00</b>   |
| B SAFE SECURITY SOLUTIONS LTD                              | <b>£78.50</b>    |
| SOCIAL CENTRE DAMAGE BOND REFUND                           | <b>£50.00</b>    |

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| E.ON (HILL STREET LIGHTING)                            | £5.42             |
| N POWER (SOCIAL CENTRE GAS)                            | £226.24           |
| MR JEEVES LAUNDRY                                      | £52.00            |
| POST OFFICE LTD (POSTAGE)                              | £14.74            |
| GLAPWELL NURSERIES (PLANTS FOR BEER GARDEN)            | £9.95             |
| CO-OP BANK (CHARGES)                                   | £31.00            |
| <b>TOTAL</b>   | <b>£11,663.34</b> |
| <b>8. the following Income is noted:</b>               |                   |
| CLAY CROSS SOCIAL CENTRE HIRE (INC SHARE BAR TAKINGS)  | £225.10           |
| CEMETERY LODGE RENT                                    | £71.75            |
| LUNCH CLUB 10.7.12, 17.7.12                            | £294.20           |
| BINGO 20.6.12, 27.6.12, 4.7.12, 11.7.12                | £180.25           |
| DANCE 21.6.12, 28.6.12, 5.7.12, 12.7.12                | £334.50           |
| MARKET RENTS (JUNE)                                    | £40.00            |
| SALE OF REFRESHMENTS 19.6.12, 26.6.12, 3.7.12, 10.7.12 | £23.00            |
| CO-OP BANK (INTEREST)                                  | £0.23             |
| <b>TOTAL</b>   | <b>£1,169.03</b>  |
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### **Work In Progress**

Further to minute no **1163/12** regarding online banking. Parish Clerk reported that an application form had been completed and returned to the Co-operative Bank but apparently the application has been lost in the post so the application needs to be re-submitted.

### **1185/12 Items for Decision and for Information**

Consideration was given to Members' Code of Conduct from North East Derbyshire District Council - following a vote of four in favour and two against it was **Resolved That:**

- 1. the North East Derbyshire District Council Code of Conduct and the Procedure Rule for Withdrawing from Meetings be adopted for members of Clay Cross Parish Council with immediate effect**
- 2. the Clay Cross Parish Council Standing Orders be amended to reflect the adoption of the new Code of Conduct**
- 3. the 'Disclosable Pecuniary and Other Interests' forms are completed by Parish Council members for submission to the Monitoring Officer at North East Derbyshire District Council, together with confirmation of adoption of the Code of Conduct**

**1186/12 Date of Next Meeting**

***Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 25 September 2012***