

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Tuesday 25 September 2012 at 7.00pm.

Present: Councillor M Holmes Vice Chair

Councillor A Jackson	Councillor P Riggott
Councillor E Mansbridge	Councillor F Rogders
Councillor Mrs T Reader	Councillor K Savidge
Councillor A Reader	

Also Present: Dawn Kershaw, Parish Clerk
Shelagh Shaw, Administrative Assistant

Public Participation

There were no members of public present at this meeting.

Police Consultation

There were no Clay Cross Safer Neighbourhood Team officers present. Crime figures for August 2012 had been received and these were circulated. The figures show that there were 16 calls for service in relation to anti-social behaviour however 6 of these relate to an ongoing neighbour dispute – all parties and partner agencies are working together to resolve these issues. Crime figures: violence against the person - 4, stealing - 12, criminal damage and arson - 2, victim based crime – 18 and drug offences – 0. All crime is down 64.5% on the same time last year. At this point the Parish Clerk reported that an update has been received from PCSO Andrew Cocking in relation to the parking issues on Eyre Street – officers are contacting Civil Enforcement officers to try and arrange for them to patrol the area during peak times, but this is still ongoing.

County Council/District Council Matters

Councillor Riggott reported that Derbyshire County Council have split Clay Cross into two in readiness for next years elections – the North ward will include Tupton and Hephthorne Lane and the South ward will include Pilsley.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1187/12 Apologies for Absence

Parish Clerk reported that apologies for absence had been received from Councillor Morley, Councillor Skinner and Councillor Wright.

1188/12 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

1189/12 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held 24 July 2012 be approved as a correct record.***

Work In Progress

Further to minute no **1185/12** regarding Members' Code of Conduct. Parish Clerk reported and handed out to members present a brief Guidance for Councillors issued by the Department of Communities and Local Government on openness and transparency in relation to interests. The Guide has been designed to assist Councillors, including Parish Councillors, in discharging their responsibilities in respect of the new standards arrangements arising from the Localism Act 2011.

1190/12 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1191/12 Planning & Environmental Matters

Councillor Mrs Reader and Councillor Savidge declared an interest as members of the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 12 September 2012 and to receive recommendations for resolution. ***Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 12 September 2012 be received.***

Work in Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1192/12 Street Scene Matters

To receive the Minutes of the Street Scene Working Group meeting held on the 10 September 2012 and to receive recommendations for

resolution. **Resolved That: the Minutes of the Street Scene Working Group meeting held on the 10 September 2012 be received.**

Work In Progress

Further to minute no **1123/12** regarding the purchase of two public/community notice boards for the Parish. Parish Clerk reported that the District Council have now installed a notice board on the A61/High Street.

Further to minute no **842/10** regarding the refurbishment of the Danesmoor War Memorial. Parish Clerk reported that following a request from the Street Scene Working Group, the Finance Sub-Committee at their meeting held on the 19 September 2012 discussed the above refurbishment work and the lack of progress with our application to the War Memorial Trust. **Resolved That: the Parish Council meet the estimated cost of £7,013.50 plus vat to proceed with the refurbishment work – the cost of this work to be taken from the existing Cenotaph Maintenance budget and the Capital Projects account.**

1193/12 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 31 August 2012 and to receive recommendations for resolution. **Resolved That:**

- 1. the Parish Council contribute 50% toward the cost of a door for the former dumper shed – the full cost of the door has been quoted at £680 plus vat**
- 2. the District Council arrange to take down the tree that is leaning over at the top of the Cemetery – once this work has been carried out, a replacement tree should be considered in the future**
- 3. the Minutes of the Cemetery Working Group meeting held on the 31 August 2012 be received**

Work in Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1194/12 Social Centre & Events Matters

To receive the minutes of the Social Centre & Events Working Group meeting held on the 10 September 2012 and to receive recommendations for resolution. **Resolved That: the Minutes of the Social Centre & Events Working Group meeting held on the 10 September 2012 be received.**

Work in Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1195/12 Finance Matters

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 19 September 2012. At this point, Councillor Riggott resigned as Chair of the Finance Sub-Committee with immediate effect – he thanked members of the Parish Council for their support during his tenure.

Resolved That:

- 1. the report of Finance Sub-Committee meeting held on the 19 September 2012 be received**
- 2. the monthly statement for July and August 2012 be accepted**
- 3. the expenditure and income against budget report for July and August 2012 be accepted**

4. the following Accounts for Payment are approved:	
STAFF WAGES (TAX MONTH 6)	£3,161.93
POST OFFICE LTD (NI AND TAX FOR AUGUST)	£518.60
DCC SUPERANNUATION (PENSION CONTRIBUTIONS FOR AUGUST)	£448.14
TV LICENCE REFUNDS (41 @ £25)	£1,025.00
JOHN KING (TIME AND SERVICES RE ACCOUNTS FOR Y/E 31.3.12)	£1,225.00
P STRINGFELLOW (DANCES FOR SEPTEMBER)	£140.00
OFFICE SUPPLIES FOR INDUSTRY LTD (STATIONARY)	£74.81
RUBICON PRINT (COST TO PRINT CXPC UPDATE)	£775.00
JOHNSTONE PUBLISHING (ADVERTS IN DERBYS TIMES FOR AUGUST)	£223.99
SEVEN PROMOTIONS (ADS IN SHOPPERS GUIDE/COST TO DELIVER UPDATE IN PARISH)	£445.00
D HIGGINBOTTOM (WINDOW AND BUS SHELTERS CLEANING)	£162.50
PLANTSCAPE LTD (2 NO. COMPOSITE NOTICE BOARDS)	£1,641.60
NATHAN WINTER (COST TO DESIGN AND EDIT CXPC UPDATE)	£600.00
ABEL ALARMS (SOCIAL CENTRE FIRE ALARM MONITORING FOR YEAR)	£429.78
KONICA MINOLTA (MACHINE HIRE & COST OF COPIES)	£363.33
DESIGNS DIRECT (CLEANING MATERIALS FOR SOCIAL CENTRE)	£277.88
CHUBB FIRE (SOCIAL CENTRE FIRE EXTINGUISHERS YEARLY SERVICE)	£245.35
CROFT FARM MEATS (AUGUST LUNCH CLUB SUPPLIES)	£305.23
BOOKER CASH & CARRY (AUGUST LUNCH CLUB & REFRESHMENT SUPPLIES)	£247.21
STRAWBERRY BASKET (AUGUST LUNCH CLUB SUPPLIES)	£51.56
SWALEC (ELECTRICITY FOR SOCIAL CENTRE & CEMETERY)	£1,178.94
SEVERN TRENT WATER (SUPPLY FOR CLAY LANE ALLOTMENTS)	£93.95
ADAPTIVE WEB LTD (WEBSITE CHANGES)	£192.00
NPOWER (GAS FOR SOCIAL CENTRE)	£124.30
TOTAL	£13,951.10

5. the following Income is noted	
CLAY CROSS SOCIAL CENTRE HIRE (INC SHARE BAR TAKINGS)	£495.46
CEMETERY LODGE RENT	£71.75
LUNCH CLUB 28.8.12, 4.9.12, 11.9.12	£495.60
BINGO 15.8.12, 22.8.12, 29.8.12, 5.9.12	£181.55
DANCE 16.8.12, 23.8.12, 30.8.12, 6.9.12	£321.70
MARKET RENTS (AUGUST)	£47.50
SALE OF REFRESHMENTS 7.8.12, 14.8.12, 4.9.12,	£10.50
CO-OP BANK (INTEREST)	£0.22
NEDDC (2012/13 PRECEPT PAYMENT)	£109,500.00
CHRISTMAS MARKET 1.12.12 (STALL)	£5.00
TOTAL	£111,129.28

- 6. the following donations to local organisations for the fiscal year 2012/13 are approved and that the annual Presentation Evening is held at the Social Centre on Saturday 10 November 2012 – Kathmandu Gurkha Restaurant to provide food at a total cost of £400 and Raine Russell to provide entertainment at a cost of £140:**

	£
Clay Cross Squadron Air Training Corps	500.00
NEDDC Chairs Appeal <i>(Derbyshire, Leicestershire and Rutland Air Ambulance)</i>	300.00
Derbyshire Unemployed Workers Centres	200.00
Holmgate Friendly Club	200.00
Clay Cross & District Handi-Cap Club	200.00
Sharley Park Crown Green Bowling Club	200.00
East Midland Jui-Jitsu Association	200.00
Clay Cross Cricket Club	150.00
Clay Cross Town Football Club	150.00
Chesterfield Amateur Boxing Club – Danesmoor Club	150.00
Clay Cross Works Cricket Club	150.00
Egston (CCJS) Bowls Club	100.00
BWB Neighbourhood Watch	100.00
Autumn Days Keep Fit Club	100.00
Holmgate Tenant & Resident Group	100.00
The Coal Board NHW Action Group	100.00
Lower Clay Lane Neighbourhood Watch	100.00
DANesmoor and Clay Cross Tenants & Residents Assoc	100.00
Holmgate Community Association	100.00
Holmgate & Clay Cross Tai Chi Group	100.00
Clay Cross Darby & Joan Club	100.00
Danesmoor Darby & Joan Club	100.00
Holmgate Darby & Joan Club	100.00
Golden Days Social Club	100.00
Blue Dykes Patients Participation Group (PPG)	50.00
Carer Forum for Mental Health North Derbyshire	50.00
Friends of Clay Cross Hospital	50.00
Dicky Tickers Heart Support Group	50.00

St Barnabas Pre-School	50.00
The Woodthorpe Inn Skittles Team	50.00
Church On The Bus	50.00
Clay Cross Pre-School Playgroup	50.00

- 7. two oil filled radiators are purchased for the Cemetery Chapel from Screwfix at a maximum cost of £90**

Work In Progress

Further to minute no **1155/12** regarding the accounts for the year ended 31 March 2012. Parish Clerk reported that the Audit Commission have completed the annual audit. On the basis of their review, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Further to minute no **1163/12** regarding the Business Online Application submitted to the Co-operative Bank. Parish Clerk reported that the Bank have been unable to progress our application as the Parish Clerk is only listed as a 'key contact' on their records and not an account signature. **Resolved That: the Parish Clerk is added as an account signature so the appropriate forms can be completed and re-submitted to the Co-operative Bank.**

1196/12 Items for Decision and for Information

- 1. North East Derbyshire District Council:** invitation to attend the next District & Parish Liaison meeting held on Wednesday 31 October 2012 in the Council Chamber, Council House, Saltergate
- 2. Derbyshire County Council:** invitation to attend the next Parish & Town Councils Liaison Forum to be held on Thursday 25 October 2012 at County Hall, Matlock

Resolved That: Councillor E Mansbridge represents the Parish Council at the District & Parish Liaison meeting to be held on Wednesday 31 October 2012

1197/12 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 23 October 2012