

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Tuesday 26 April 2016 at 7.00pm.

**Present:** Councillor G Morley ..... Chair  
Councillor M Holmes ..... Vice Chair

Councillor E Mansbridge	Councillor D Skinner
Councillor Mrs T Reader	Councillor G Skinner
Councillor A Reader	Councillor B Wright
Councillor Ms K Rouse	

**Also Present:** Dawn Kershaw, Parish Clerk  
Lisa Spencer, Administrative Assistant  
PCSO Matthew Shaw

## **Public Participation**

There were no members of the public present.

## **Police Consultation**

PCSO Shaw circulated crime figures for year to date 1 April 2016 up to midnight Monday 25 April 2016. Crime overall is up by 47.8%; 11 more crimes than this time last year which includes four historical sexual offences that are still under investigation. It was also reported that the speed gun had been recently deployed in the Holmgate area; two tickets were issued for speeds above 39MPH on Valley Road.

Councillor Mrs Reader raised the alleged attack on Sharley Park. PCSO Shaw confirmed that a report had been made which was still under investigation; cctv footage has been viewed and door to door enquiries have been made.

Councillor Morley raised his frustration that despite letters being hand delivered by the Police to all the take away outlets and shops, the parking issues on Eyre Street have still not been resolved. PCSO Shaw confirmed that the Police have issued tickets but some have been successfully contested. *It was agreed that PCSO Shaw reports back to Inspector Corton the disappointment of the Parish Council that vehicles are still parking on double yellow lines and causing an obstruction.*

## **County Council/District Council Matters**

Councillor Wright gave a resume of County Council matters for the benefit of members present. It was also reported that huge opposition has been shown to the Government's announcement that all secondary Schools will be forced to become academies; 80% of Schools across Derbyshire are rated good or outstanding by Ofsted.

Councillor D Skinner and Councillor Morley gave a resume of District Council matters for the benefit of members present.

## **PART I – PUBLIC BUSINESS**

***Members were reminded to declare an interest as appropriate.***

### **1595/16 Apologies for Absence**

Parish Clerk reported that Apologies for Absence had been received from Councillor Rodgers and Councillor Wainwright.

### **1596/16 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

### **1597/16 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meetings held on the 23 February 2016 be approved as a correct record.***

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1598/16 Reports from Representatives on Outside Bodies**

There were no Reports from Representatives on Outside Bodies.

### **1599/16 Planning & Environmental Matters**

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 12 April 2016 and to receive recommendations for resolution. ***Resolved That:***

- 1. no objections are submitted with regard to planning application 16/00336/CUPDMB prior approval of proposed change of use of agricultural building to 3 no dwellings at Coldwell Farm, Ashover Road, Old Tupton***
- 2. the Minutes of the Planning & Environmental Working Group meeting held on the 12 April 2016 be received***

### **Work in Progress**

Parish Clerk and Administrative Assistant reported that there was no Work in Progress.

### **1600/16 Street Scene Matters**

To receive the Minutes of the Street Scene Working Group meeting held on the 6 April 2016 and to receive recommendations for resolution.

**Resolved That: the Minutes of the Street Scene Working Group meeting held on the 6 April 2016 be received**

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work in Progress.

### **1601/16 Cemetery Matters**

To receive the Minutes of the Cemetery Working Group meeting held on the 8 April 2016 and to receive recommendations for resolution.

**Resolved That: the Minutes of the Cemetery Working Group meeting held on the 8 April 2016 be received**

### **Work In Progress**

Further to minute no **1481/15** regarding the creation of a new cremated remains section. Administrative Assistant reported that a Statement of Truth had been sent at the request of the Diocese however this had been deemed totally insufficient by Mrs Waldron, Partner at the Derby Diocesan Registry and Legal Secretary to the Bishop. **Resolved That: the newly created cremated remains area begins to be used with immediate effect, that the Parish Council pursue the consecration of the ground no further with the Derby Diocese Registry and move forward by advising families that the area is un-consecrated and that it can be blessed by a Minister graveside for a statutory fee of approximately £63.**

### **1602/16 Social Centre & Events Matters**

To receive the minutes of the Social Centre & Events Working Group meeting held on the 18 April 2016 and to receive recommendations for resolution. **Resolved That: the Minutes of the Social Centre & Events Working Group meeting held on the 18 April 2016 be received**

### **Work in Progress**

Parish Clerk and Administrative Assistant reported that there was no Work in Progress.

### **1603/16 Finance Matters**

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 20 April 2016. **Resolved That:**

1. **the report of Finance Sub-Committee meeting held on the 20 April 2016 be received**
2. **the monthly statement for February 2016 and March 2016 be accepted**
3. **the expenditure and income against budget report for February 2016 and March 2016 is accepted**

<b>4. the following Accounts for payment are approved:</b>	
<b>NEDDC (MANAGEMENT/MAINTANCE OF CEMETERY: 1.1.16 TO 31.3.16)</b>	<b>£10,016.78</b>
<b>NEDDC (ANCILLARY PARISH STREET CLEANING: 1.1.16 TO 31.3.16)</b>	<b>£6,903.43</b>
<b>NEDDC (PARISH DOG BIN SERVING FOR JANUARY TO MARCH 2016)</b>	<b>£1,402.60</b>
<b>PARISH COUNCIL STAFF WAGES (TAX MTHS 11 &amp; 12)</b>	<b>£8,687.91</b>
<b>PARISH TV LICENCE REFUNDS (24 @ £25)</b>	<b>£600.00</b>
<b>POST OFFICE LTD (NI &amp; TAX FOR MARCH 2016)</b>	<b>£593.04</b>
<b>DERBYSHIRE COUNTY COUNCIL (PENSION FOR MARCH 2016)</b>	<b>£401.29</b>
<b>PAULINE STRINGFELLOW (DANCES FOR APRIL)</b>	<b>£140.00</b>
<b>CHESTERFIELD GAS CO/AGARS (BAR SUPPLIES FOR MARCH)</b>	<b>£1,160.64</b>
<b>ZENITH ENGINEERING (FIRE ALARM/EMERGENCY LIGHTING MAINTENANCE FOR YEAR)</b>	<b>£225.86</b>
<b>NEDDC (PARISH ELECTION ADMINISTRATION FEE: MAY 2015)</b>	<b>£200.00</b>
<b>PRS FOR MUSIC (LICENCE FOR YEAR: 6.4.16 TO 5.4.17)</b>	<b>£687.00</b>
<b>D HIGGINBOTTOM (PARISH BUS SHELTER &amp; WINDOW CLEANER)</b>	<b>£176.00</b>
<b>SEVEN PROMOTIONS (SOCIAL CENTRE AD IN APRIL SHOPPERS GUIDE)</b>	<b>£156.00</b>
<b>SWALEC (SOCIAL CENTRE ELECTRICITY: 19.11.15 TO 18.3.16)</b>	<b>£1,273.05</b>
<b>CORONA ENERGY (SOCIAL CENTRE GAS: 1.3.16 TO 1.4.16)</b>	<b>£479.53</b>
<b>NEDDC (BUS STATION TOILET BLOCK RATES)</b>	<b>£160.00</b>
<b>POST OFFICE LTD (POST STAMPS)</b>	<b>£55.00</b>
<b>GARY STARR PRODUCTIONS (PANTO DEPOSIT 9.12.16)</b>	<b>£71.40</b>
<b>E.ON (HILL STREE LIGHTING: 1.1.16 TO 31.3.16)</b>	<b>£8.16</b>
<b>SOCIAL CENTRE DAMAGE BOND REFUND</b>	<b>£50.00</b>
<b>CO-OP BANK CHARGES</b>	<b>£31.00</b>
<b>TOTAL:</b>	<b>£33,478.69</b>
<b>5. the following Income is noted:</b>	
<b>NEDDC (50% 2016/17 PRECEPT AND COUNCIL TAX SUPPORT GRANT)</b>	<b>£109,575.01</b>
<b>NEDDC (2016/17 SOCIAL CENTRE GRANT)</b>	<b>£14,867.18</b>
<b>RYKNELD HOMES (FINAL 2015/16 CXAHO SERVICE CHARGE PAYMENT)</b>	<b>£4,261.52</b>
<b>NEDDC (2015/16 CONTRIBUTION TO BUS STATION TOILET BLOCK)</b>	<b>£2,000.00</b>
<b>CLAY CROSS SOCIAL CENTRE HIRE</b>	<b>£1,462.89</b>
<b>SOCIAL CENTRE BAR TAKINGS: 26.3.16, 31.3.16, 2.4.16, 7.4.16, 14.4.16, 15.4.16, 16.4.16, 17.4.16</b>	<b>£3,662.36</b>
<b>TUESDAY LUNCH CLUB: 4.4.16, 12.4.16, 19.4.16</b>	<b>£390.00</b>
<b>WEDNESDAY BINGO: 6.4.16, 13.4.16</b>	<b>£88.40</b>
<b>THURSDAY DANCE: 31.3.16, 7.4.16, 14.4.16</b>	<b>£241.00</b>
<b>SALE OF REFRESHMENTS: 11.4.16, 12.4.16, 18.4.16</b>	<b>£12.00</b>
<b>CEMETERY LODGE RENT</b>	<b>£75.38</b>
<b>TOTAL:</b>	<b>£136,635.74</b>

### **Work in Progress**

Further to minute no **1437/14** regarding the Bus Station Toilet Block and the payment plan set up with Severn Trent Water. Parish Clerk reported that an email has been received from Severn Trent Water Metering confirming that the water meter has now been tested to Trading Standards guidelines. The results show that the meter has not been recording accurately so because we have helped Severn Trent Water identify a fault on their equipment, they won't charge us for carrying out the test. The meter has been recording less water than has been used so our bills have been lower than they should have been but we will be pleased to know that Severn Trent Water won't charge us for this. **It was agreed that the Parish Clerk and our Accountant, John King work out the usage and charges from the Meter Test Results supplied and go back to Severn Trent Water to again challenge their charges.**

Further to minute no **1502/15** regarding changing over from The Co-operative Bank to the Unity Trust Bank. **Resolved That: (1) the Parish Clerk has access to Internet and Telephone Banking to view, submit and authorise payments, (2) the Administrative Assistant has access to Internet and Telephone Banking to view and submit payments and (3) Councillor Holmes and Councillor Mansbridge have access to Internet Banking to view and authorise payments.**

Further to minute no **1506/15** regarding the Audit for the year ended 31 March 2015 and the comment from Grant Thornton LLP regarding Risk Assessment. **Resolved That: the Clay Cross Parish Council Financial/Risk Assessment is approved and adopted.**

### **1604/16 Items for Decision & Information**

Parish Clerk reported that there were no Items for Decision & Information.

### **1605/16 Date of Next Meeting**

**Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 24 May 2016**