

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Wednesday 3 February 2016 at 7pm

Present: Councillor G Morley Chair

Councillor E Manbridge

Councillor A Reader

Councillor F Rodgers

Councillor Ms K Rouse

Councillor P Wainwright

Councillor B Wright

Also Present: Dawn Kershaw, Parish Clerk

1582/16 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor Holmes, Councillor Mrs Reader and Councillor D Skinner.

1583/16 Precept 2016/17

Information received from Bryan Mason and Gary Featham, North East Derbyshire District Council (circulated) regarding the Precept for 2016/17 and confirmation that the District Council will continue with its plan to reduce the Parish Council share of grant funding by 10% to assist in cushioning the impact of Government funding were noted. Parish Clerk proceeded to go through the projected budgets and commented on the following:

Page 2 – Parish Administration

Wages: our Accountant, John King has reviewed this budget and feels that it needs to be increased slightly to make provision for the new mandatory National Living Wage from April 2016 - for workers aged 25 and over this will initially be set at £7.20 per hour; this budget can also withstand the Administrative Assistant joining the DCC Pension Scheme

Rates: budget increased by 3% in line with this years charge

Purchase/Maintenance of Equipment: budget has been increased slightly based on spend to December 2015

Social Centre Advertising & Publicity: budget has been increased slightly based on spend to December 2015

Telephone/Fire/Security Alarms: budget has been increased based on spend to December 2015

Parish Insurance: budget has been increased slightly based on this years actual charge

Postage Stamps: whilst it is acknowledged that as much information as possible is distributed by email there are still letters, documents etc that have to be sent through the post so this historical budget has been increased to reflect this and the up to date postage charges

Website/Professional Fees: budget has been increased based on spend to December 2015

Page 3 – General Expenditure

Provision of Entertainment: budget has been increased based on spend to December 2015 and to reflect the cost of Parish Council entertainment already organised for 2016

Street Lighting Purchase/Maintenance: budget has been reduced based on spend to December 2015

CXPC Events Catering: budget has been increased based on spend to December 2015 and the Parish Council events already organised for 2016

Page 4 – Section 137 and Community Expenditure

School Christmas Activities: budget has been maintained so that the Parish Council can retain its £5.25 per child contribution to Holmgate and Sharley Park

School Milk/Snacks: budget has been maintained so that the Parish Council can retain its £2.25 per child contribution to Holmgate and Sharley Park

Remembrance Day: following a meeting with Rev Richard Law regarding Remembrance Sunday at Danesmoor, this budget has been based on the purchase of two poppy wreaths and a donation to the Royal British Legion Poppy Appeal

Hanging Baskets etc: budget has been maintained to reflect the three year fixed price contract with PlantScape

Christmas Lights: budget has been reduced as the infrastructure costs to extend the scheme for 2015 were a one off

Page 5 – Cemetery/Street Cleaning

Service Provision Costs: after checking this years charges, this budget can be maintained whilst still allowing for a 1.5% increase

Rates: budget increased by 3% in line with this years charge

Cemetery Interments: zero this budget as the Parish Council do not receive this income. **It was agreed to recommend to the Parish Council for approval that Cemetery Fees & Charges are increased by 1.5% (or nearest £) from 1 April 2016**

Page 6 – Town Centre Toilet Block, Playing Fields/Play Areas, Kenning Park/Meadow Farm Fishing Pond

Rates: budget increased by 3% in line with this years charge

Wages: our Accountant, John King has reviewed this budget and feels that it needs to be increased slightly to make provision for the new mandatory National Living Wage from April 2016 - for workers aged 25 and over this will initially be set at £7.20 per hour

Ground Maintenance to NEDDC: budget has been increased by 1% based on this years actual cost of £25,502.48 plus vat

Page 7 – Special Expenditure/Projects

Members of the Finance Sub-Committee feel that any Special Expenditure/Projects should be funded via the Capital Projects Accounts and not the Precept. The possibility of 'topping up' this account could be discussed once the year end balance is known

Page 8 – Income

Lunch Club: **it was agreed to recommend to the Parish Council for approval that admission is increased by 20p to £3 per person from Tuesday 5 April 2016**

Thursday Dance: **it was agreed to recommend to the Parish Council for approval that admission is increased by 20p to £2 per person from Thursday 7 April 2016**

Hire of Social Centre: it was reported that at the full Parish Council meeting held on Tuesday 24 February 2015 it was agreed to reduce the main hall hire charge to £7.50 per hour from 1 March 2015 to 30 April 2016. **It was agreed to recommend to the Parish Council for approval that the main hall hire charge is increased to £10 per hour from 1 May 2016**

Tickets Sold for CXPC Events: budget has been increased based on income received to December 2015 and to take into account Parish Council events already organised for 2016

Sale of Refreshments: budget has been increased slightly based on income received to December 2015

Resolved That:

- 1. wages are increased by a flat rate of 24p per hour for all employees from 1 April 2016**
- 2. (a) postage stamps budget is retained at £300 and (b) Working Group meeting papers etc are circulated by email to those Parish Councillors that have this facility with hard copies being made available at the meetings**

- 3. the Website/Professional Fees budget is reduced by £480 to £3,905**
- 4. following a unanimous vote, there is no increase in Cemetery Fees & Charges for 2016/17**
- 5. Lunch Club admission is increased by 20p to £3 per person from Tuesday 5 April 2016**
- 6. Dance admission is increased by 20p to £2 per person from Thursday 7 April 2016**
- 7. Clay Cross Social Centre main hall hire is increased to £10 per hour from 1 May 2016**
- 8. all other budgets, expenditure and income contained therein and any recommendations from the Finance Sub-Committee to be approved and accepted**
- 9. following a vote of 5 in favour and 1 against, Clay Cross Parish Council funding for the year 2016/17 is increased by 1.9% giving a total fund of £219,150; a Precept of £185,643.79 plus Grant funding of £33,506.21 with the Parish Council making a contribution of £2,071 from balances**