

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Wednesday 15 January 2020 at 6PM.

Present: Councillor G Morley Chair
Councillor M Holmes Vice Chair

Councillor Mrs M Jones Councillor Mrs T Reader
Councillor A Reader

Also Present: Dawn Kershaw, Parish Clerk
Jane Briggs, Administrative Assistant

2040/20 Apologies for Absence

Parish Clerk reported that Apologies for Absence has been received from Councillor E Mansbridge, Councillor Ms K Rouse, Councillor D Skinner and Councillor B Wright.

At this point, Councillor Mrs Reader and Councillor Reader declared a pecuniary interest regarding the management of the Social Centre bar.

2041/20 Precept 2020/21

Letter received from Cllr Martin Thacker, Leader of North East Derbyshire District Council (circulated) regarding the Council Tax Support Scheme and confirmation that the Parish Council will receive a final payment of £8,376.63 in 2020/21 was noted.

Parish Clerk and Councillor Morley proceeded to go through the projected budgets (circulated) and commented on the following:

Page 2 – Parish Administration:

Wages: our Accountant, John King has reviewed this budget and feels that it needs to be slightly increased. However, this budget also makes provision for the increase in the National Living Wage from April 2020 which allows a flat rate increase of 51p per hour for **ALL** staff

Watersafe Management Contract: we changed our supplier for this service to AKVO Ltd, a Chesterfield based firm who were better value so the budget can be retained for next year. The additional £350 cost was a 'one off' this year for a new Legionella Risk Assessment

Rates: the cost this year will be £10,188.25 so this budget had been based in line with the information available on the .GOV.UK website as the exact amount we will pay can only be provided by North East Derbyshire District Council

Building Maintenance: this budget can be retained as the spend to October 2019 includes 'one off' expenditure incurred following the Fire Risk Assessment and repairs to the CXAHO boiler (£884)

Music Royalty Fees: this budget has been increased based on spend to October 2019

Trade Refuse: this charge increased to £20.56 per week so this years cost will be £1,069.12, against our budget of £1,046. North East Derbyshire District Council have advised that this charge will increase to £21.59 per week x 52 weeks = £1,122.68 so this budget has been increased accordingly

Purchase/Maintenance Equipment: total spend to October 2019 includes £1,974 'one off' expenditure for the procurement of an IT based accounting package but this budget does need to be increased slightly to make provision for the Licence payment for this package

Parish Insurance: this cost has increased this year following the decision to take on responsibility to the two new bus shelters on the A61/High Street and Zurich Municipal have already advised the cost for the coming year

Page 3 – General Expenditure:

Clay Cross Gala: provision has been made for a contribution to the Group's funds in readiness for the 2021 event

Purchase Lunch Club Provisions: based on spend to October 2019, this budget has been reduced

Dog Fouling Bins Purchase/Maintenance: the charge for emptying the bins (28) increased to £3.57 per empty so this years cost will be £5,098. From April 2020, North East Derbyshire District Council estimate the price will increase to £3.64 per empty so this budget needs to be increased to £5,198

Purchase of Refreshments: this budget has been increased slightly based on the fact that we are now providing drinks at the Wednesday night Bingo along with purchasing cans of John Smiths and Fosters to sell at the Thursday Dance as the bar is no longer open

Page 4 – Section 137 and Community Expenditure:

OAP TV Licences: this budget has been increased based on the number of applications refunded up to December 2019 (238) and to take into account the impact of the BBC decision to remove the free TV licence scheme from 1 June 2020

Page 5 – Cemetery:

Service Provision Costs: we have been in contact with North East Derbyshire District Council to ascertain what this cost will be for 2020/21, this is as per the Supply of Services Agreement. Consideration should also be given to again increasing the fees/charges by 10% from 1 April 2020

Cemetery & Premises Rates: the cost this year will be £3,487.73 so this budget had been based in line with the information available on the .GOV.UK website as the exact amount we will pay can only be provided by North East Derbyshire District Council

Building/Ground Maintenance: this budget has been retained as the total spend to October 2019 includes the 'one off' expenditure of £11,510 to resurface the area around the Chapel

Cemetery Lodge Rent: it is recommended to the Parish Council that the Lodge rent is increased by £3 from £83 per week to £86 per week from 1 April 2020

Page 6 – Town Centre Toilet Block, Playing Fields/Play Areas, Kenning Park/Meadow Farm Fishing Pond:

Town Centre Toilet Block Building Maintenance: this budget has been retained as total spend to October 2019 includes 'one off' expenditure namely, cost to replace 2 x light fittings with blue/black anti-drug lamps (£136) along with the cost to supply/install a new Radar lockset (£203)

Town Centre Toilet Block Rates: the cost this year will be £1,718.50 so this budget had been based in line with the information available on the .GOV.UK website as the exact amount we will pay can only be provided by North East Derbyshire District Council

Town Centre Toilet Block Lighting/Water: water alone at this facility costs an average of £5.74 per day so this budget has been increased based on this and spend to October 2019

Town Centre Toilet Block Costs to Open, Clean, Close (Wages): the meeting was reminded that our service provider ceased their contract on the 3 August 2019 and the Parish Council set on an 'attendant' as from 13 August 2019 so this budget makes provision for this and also includes an increase in the National Living Wage from April 2020

Playing Fields/Play Areas Ground Maintenance to NEDDC: an email has been received from Darren Mitchell at North East Derbyshire District Council stating that the total programmed works for 2020/21 will increase by 2.5% to £28,476.73 so this budget has been increased to reflect this

Kenning Park/Meadow Farm Fishing Pond General Maintenance: this budget has been retained as the total spend to October 2019 includes 'one

off' expenditure, namely the purchase of 2 x replacement litter bins for Kenning Park (£815)

Page 8 – Income:

A review of these budgets has been carried out based on income received to October 2019.

Resolved That:

- 1. wages are increased by a flat rate of 51p per hour for ALL employees from 1 April 2020**
- 2. Clay Cross Gala budget is increased to £500**
- 3. the OAP TV Licences budget is increased to £7,500**
- 4. the Remembrance Day budget is increased to £160**
- 5. Official Commemorative VE Day 75 Coins are purchased at a cost of £1,797.46 plus VAT for the Parish primary school children; money to be taken from Parish Council reserves and funding to be raised to help with this cost**
- 6. the Cemetery Service Provision Cost budget is increased to £48,000**
- 7. the Cemetery Fees & Charges are increased by 10% from 1 April 2020**
- 8. the Cemetery Lodge rent is increased by £3 to £86 per week from 1 April 2020**
- 9. the Income budget is retained at £48,556 for the year 2020/21**
- 10. the Thursday Dance admission is increased by 50p to £2.50 per person from 2 April 2020**
- 11. all other budgets, expenditure and income contained therein are approved and accepted**
- 12. Clay Cross Parish Council funding is increased by 1.8% giving a total of £219,812.96; a Precept of £211,436.33 plus Grant funding of £8,376.63**