

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Meeting held in the Council Chamber at Clay Cross Social Centre on Tuesday 22 June 2021 at 7.00PM

Present: Councillor G Morley Chair
Councillor B Wright Vice Chair

Councillor Mrs M Jones	Councillor D Rossiter
Councillor Mrs T Reader	Councillor Ms K Rouse
Councillor A Reader	Councillor D Skinner

Also Present: Dawn Kershaw, Parish Clerk
Andrew Mott, Administrative Assistant
John King, Accountant/Internal Auditor

Public Participation

There were no members of the public present.

County Councillor/District Councillor Matters

There were no County/District Matters to report at this meeting.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

3098/21 Apologies for Absence

To receive and approve Apologies for Absence and reasons given. Councillor E Mansbridge (Away). **Resolved That: *the Apologies and the reason given are approved.***

3099/21 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: *no matters be taken in exclusion.***

3100/21 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. **Resolved That: *the Minutes of the Parish Council meeting held on the 25 May 2021 be approved as a correct record.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3101/21 Reports from Representatives on Outside Bodies

There were no Reports from Representatives on Outside Bodies for this meeting.

3102/21 Planning & Environmental Matters

Councillor Mrs Jones and Councillor Ms Rouse declared an interest as both serve on the District Council Planning Committee.

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 4 June 2021 and to receive recommendations for resolution.

At this point, Councillor Wright reported that he had attending a meeting with the householder on Springvale Road and that a representative from the County Council Flood Risk Management team was also present; it was agreed that they will write to the Clay Cross & Danesmoor Allotment Society to assist in alleviating the issues raised. **Resolved That:**

- 1. the comments put forward by the Group regarding planning application 21/00539/FLH are submitted***
- 2. the Minutes of the Planning & Environment Working Group meeting held on the 4 June 2021 are received***

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress

3103/21 Street Scene Matters

Councillor Mrs Reader declared a pecuniary interest regarding the Youth Group proposal and took no part in the debate.

To receive the Minutes of the Street Scene Working Group meeting held on the 7 June 2021 and to receive recommendations for resolution.

Resolved That:

- 1. the Youth Group proposal put forward by Councillor Mrs Jones is supported and progressed***
- 2. the Minutes of the Street Scene Working Group meeting held on the 7 June 2021 are received***

Work In Progress

Further to minute no **3048/21(1)** regarding the planters on the former toilet block site on Market Street. Administrative Assistant reported that

the new planters and seats are now in situ; a plaque in memory of the late Councillor Mick Holmes has been affixed to one of the seats.

3104/21 Climate Change Matters

It was noted that the meeting of the Climate Change Working Group meeting scheduled for 7 June 2021 was abandoned as only one member of the Group was in attendance.

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

3105/21 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 4 June 2021 and to receive recommendations for resolution.

Resolved That: the Minutes of the Cemetery Working Group meeting held on the 4 June 2021 are received

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

3106/21 Social Centre & Events Matters

To receive the Minutes of the Social Centre & Events Working Group meeting held on the 17 June 2021 and to receive recommendations for resolution. ***Resolved That:***

- 1. the Terms of Reference for the Group are amended to show the change of Chair and membership along with the new incumbent to the Administrative Assistant post***
- 2. the Minutes of the Social Centre & Events Working Group meeting held on the 17 June 2021 are received***

Work In Progress

Further to minute no **2012/19(1)** regarding VE Day and VJ Day 75 Community Celebration. Parish Clerk reported that the Parish Council had again been working with the District Council to organise this event on the 17 July 2021 but following the government announcement of the extension of Step 3 of 'roadmap out of lockdown' to the 19 July 2021, the decision has now been taken to cancel the arrangements planned.

3107/21 Internal Auditor Report 2020/21

Following an Audit undertaken, the final audit report for the year 2020/21 had been received from John King, Chartered Certified Accountants with no matters arising. ***Resolved That: the final audit report for the year 2020/21 received from John King, Chartered Certified Accountants, with no matters arising, is noted and received.***

3108/21 Annual Governance Statement 2020/21 Section 1

Consideration was given to the Annual Governance Statement Section 1 of the Annual Return 2020/21 and approval by resolution for signature by the Chair and Clerk/Responsible Financial Officer. ***Resolved That: the Annual Governance Statement Section 1 of the Annual Governance and Accountability Return 2020/21 is approved for signature by the Chair and Clerk/Responsible Financial Officer.***

3109/21 Accounting Statements 2020/21 Section 2

Consideration was given to the Accounting Statements Section 2 of the Annual Return 2020/21 and approval by resolution for signature by the Chair and Clerk/Responsible Financial Officer. ***Resolved That: the Accounting Statements Section 2 of the Annual Governance and Accountability Return 2020/21 is approved for signature by the Chair and Clerk/Responsible Financial Officer.***

3110/21 Finance Matters

To receive the report of Finance Sub-Committee meeting held on the 17 June 2021 and to receive recommendations for resolution. ***Resolved That:***

- 1. the following balances in the bank accounts held with Unity Trust as at 17 June 2021 are received***

<i>- Unity Current Account T2</i>	<i>£227,671.99</i>
<i>- Instant Access Account</i>	<i>£60,781.74</i>
- 2. £500 is donated to Clay Cross Police SNT to help fund their upcoming School holiday activities***
- 3. electrical upgrade work commences at the Social Centre in phases with the stage area being completed first***
- 4. Time Assured Ltd carry out the necessary work to replace two movement motors in the Coronation Clock at a cost of £680 plus vat***
- 5. the report of the Finance Sub-Committee meeting held on the 17 June 2021 is received***
- 6. BACS payments authorised by designated signatures, are confirmed***

STAFF WAGES (TAX MTH 3/WK 10)	£4,256.76
TRUEMAN TREE SERVICES: WORK TO DISMANTLE DANGEROUS TREE AT KENNING PARK	£840.00
YK ELECTRICAL: COST TO SUPPLY/INSTALL POWER POLE IN NEW CXPC OFFICE	£710.00
DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR MAY 2021	£670.17
HMRC CUMBERNAULD: NI & TAX FOR MAY 2021	£815.28
VAULT SECURITY: INSTALLATION/UPGRADE OF SOCIAL CENTRE ALARM SYSTEM	£1,859.45
PREMIER PLUMB: WORK TO UPGRADE TOILET/KITCHEN FACILITIES IN NEW CXPC OFFICE	£908.00
ACE JANATORIAL: CLEANING MATERIALS FOR TOILET BLOCK/NEW CXPC OFFICE	£218.48
SWALEC: SUPPLY TO CEMETERY CHAPEL 25.2.21 TO 20.5.21	£48.79
WATERPLUS: SUPPLY TO SOCIAL CENTRE 26.2.21 TO 27.5.21	£38.94
WATERPLUS: SUPPLY TO NORTH STREET 22.2.21 TO 27.5.21	£75.08
TOTAL:	£10,440.95
<i>7. the following Income is noted:</i>	
CEMETERY LODGE RENT	£178.00
NEDDC: COST TO HIRE SOCIAL CENTRE FOR DCC ELECTIONS 6.5.21	£128.00
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	£0.73
TOTAL:	£306.73

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

3111/21 Items for Decision & Information

Derbyshire County Council: draft revised Statement of Community Involvement (circulated). ***Resolved That: this document is discussed at the next meeting of the Street Scene Working Group and any comments from the Group are submitted***

3112/21 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held on Tuesday 27 July 2021.