

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Meeting held in the Council Chamber at Clay Cross Social Centre on Tuesday 25 October 2022 at 7PM

Present: Councillor G Morley Chair
Councillor B Wright Vice Chair

Councillor E Mansbridge Councillor D Skinner
Councillor Ms K Rouse Councillor G Skinner

Also Present: Dawn Kershaw, Parish Clerk

Public Participation

There were two members of the public present (observing).

County Councillor/District Councillor Matters

Councillor Kevin Gillott and Councillor Charlotte Cupit were not in attendance.

Councillor Morley and Councillor Wright reported on matters regarding Sharley Park Leisure Centre. Despite money being taken from the Town Deal pot and funding coming in from Sport England there is still a £13M shortfall; concerns were raised that costs will escalate, and the new Centre will then be privatised. Concerns were also expressed that District Council Cabinet meeting papers were not being made available to opposition members.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

3270/22 Apologies for Absence

To receive and approve Apologies for Absence and reasons given. Councillor Mrs M Jones (Absent), Councillor Mrs T Reader (Family Commitments), Councillor A Reader (Family Commitments), Councillor D Rossiter (Illness) and Councillor A Rouse (Work Commitments). **Resolved That: the Apologies for Absence and the reason given are approved.**

3271/22 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: no matters be taken in exclusion.**

3272/22 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held on the 27 September 2022 be approved as a correct record.***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3273/22 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

3274/22 Planning & Environmental Matters

Councillor Ms Rouse declared an interest as she serves on the District Council Planning Committee.

(a) to consider planning applications/appeals received from the Planning Authority and to submit comments where appropriate:

Application Number:	22/00961/FLH
Proposal:	Proposed two storey rear and two storey side extension
Address:	6 Pilsley Road, Danesmoor, Chesterfield S45 9BJ
Application Number:	22/00942/FLH
Proposal:	Replace flat roof with pitched roof to existing garage
Address:	246 Market Street, Clay Cross, Chesterfield S45 9NB
Application Number:	22/00954/FLH
Proposal:	Proposed gate and extend existing dropped kerb
Address:	27 Russell Gardens, Old Tupton, Chesterfield S42 6JG

Resolved That: no comments or objections area made

Work In Progress

Further to minute no **3264/22(b)** regarding request to use Kenning Park for circuit/fitness sessions. Parish Clerk reported that contact had been made with our Insurers who have confirmed that the Parish Council would not be covered for personal accident/injury for members of the public taking part in the sessions; this is where the fitness instructors insurance would come into play and as long as their insurance is up to date, this is where the cover would lie and the responsibilities will be theirs. ***Resolved That: the circuit/fitness sessions go ahead; proof of the instructor's insurance that covers the participants along with a copy of their risk assessment and first aid provision. The instructor to also sign a disclaimer that will state the Parish***

Council will not be liable for any injury or accident involving participants taking part in the sessions.

Further to minute no **3264/22(c)** regarding request to cut back expanse of overgrown shrubs on land on Holmgate Road adjacent to Kenning Park. Councillor Morley reported that work to cut back 1 metre from the boundary fence of 12 Holmgate Road has been completed but this is not sufficient so following a site visit with a representative from the District Council, further work to clear the site and take away the cuttings has been agreed.

3275/22 Street Scene Matters

- (a) to consider request received from resident for 'Henmoor' signage (circulated). Parish Clerk reported that as far as the Royal Mail and Electoral Services at the District Council are concerned, the address in question is Holmgate Road, Clay Cross, Chesterfield. Cllr G Skinner confirmed that at one time there was a hamlet in the Parish known as Henmoor and circulated a map to show this. ***It was agreed to arrange a site visit and obtain costs to provide signage for consideration***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3276/22 Climate Change Matters

Parish Clerk reported that there were no Climate Change Matters for this meeting and no Work In Progress.

3277/22 Cemetery Matters

Councillor Wright gave a verbal report on Cemetery Matters for the benefit of members present. It was confirmed that due to heavy rain over the last few weeks, several new graves have sunk or collapsed so the District Council have been contacted to back fill and make safe.

Work In Progress

Further to minute no **3253/22(c)** regarding increased electricity usage in the Cemetery Cabin. Parish Clerk reported that Rob Fryer has requested permission to install a fire at his own expense which will help relieve the electricity usage. ***Resolved That: Rob Fryer is given permission to install a multi-fuel burner at his own expense and that once the work has been completed, he provides the Parish Clerk with the appropriate paperwork confirming the works are compliant with current standards.***

3278/22 Social Centre & Events Matters

Parish Clerk reported that there were no Social Centre Matters for this meeting and no Work In Progress.

3279/22 Finance Matters

To receive report from the Finance Sub-Committee meeting held on the 19 October 2022 and to receive recommendations for resolution.

Resolved That:

- 1. the financial reports for July 2022 from the computerised accounts detailing account balances, payments issued, and payments received are confirmed and signed by Councillor Morley**
- 2. the following balances in the bank accounts held with Unity Trust as at 19 October 2022 are received:**
 - Instant Access Account: £60,870.95**
 - Unity Current Account T2: £263,645.08**
- 3. the following donations are approved and, the annual Presentation Evening is held at the Social Centre on Saturday 26 November 2022 – a hot roast buffet supper to be provided and male vocalist Pete McCree to provide entertainment at a cost of £150:**

<i>Autumn Days Keep Fit Club</i>	<i>£100</i>
<i>Clay Cross Angling Association</i>	<i>£100</i>
<i>Clay Cross Inner Wheel (supporting Alzheimers Research)</i>	<i>£100</i>
<i>Clay Cross Mental Health Carers Support Group</i>	<i>£100</i>
<i>Clay Cross St John Ambulance</i>	<i>£200</i>
<i>Clay Cross Table Tennis Club</i>	<i>£100</i>
<i>Clay Cross Town Football Club</i>	<i>£150</i>
<i>CX21 Youth Club</i>	<i>£200</i>
<i>Danesmoor Darby & Joan Club</i>	<i>£100</i>
<i>Derbyshire Law Centre</i>	<i>£200</i>
<i>Derbyshire Unemployed Workers Centres</i>	<i>£500</i>
<i>Hardwick North Breath Easy Group (Danesmoor)</i>	<i>£50</i>
<i>Holmgate Community Association</i>	<i>£100</i>
<i>Holmgate Darby & Joan Club</i>	<i>£100</i>
<i>Holmgate Monday Night Drop-In</i>	<i>£100</i>
<i>Holmgate Tenant & Resident Group</i>	<i>£100</i>
<i>Lower Clay Lane Neighbourhood Watch</i>	<i>£100</i>
<i>Pilsley & Clay Cross Cricket Club</i>	<i>£100</i>
<i>Sharley Park Bowls Club</i>	<i>£150</i>
<i>St Barnabas Pre-School</i>	<i>£100</i>

Sunflowers Nursery (Holmgate)	£100
Tibshelf & District Community First Responders	£50
The Wednesday Club	£100
Wholey Place Community Group	£100

4. the report of the Finance Sub-Committee meeting held on the 19 October 2022 is received

5. BACS payments authorised by designated signatories are confirmed:

STAFF WAGES: TAX MONTH 6/WEEK 26	£4,842.18
TV LICENCE REFUNDS: 26 APPLICATIONS @ £25 PER PERSON	£650.00
DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR SEPTEMBER 2022	£407.04
HMRC CUMBERNAULD: NI & TAX FOR SEPTEMBER 2022	£706.82
FESTIVE LIGHTING: NURSING HOME TREE REPLACEMENT LIGHTS/HIRE	£610.76
HUTTON WHOLESALE DRINKS: BAR SUPPLIES FOR SEPTEMBER 2022	£685.07
CHESTERFIELD GAS CO (AGARS): BAR SUPPLIES FOR SEPTEMBER 2022	£1,943.35
ZENITH ENGINEERING: RE-WIRING AND REPLACEMENT SOCIAL CENTRE FIRE CALL POINTS	£510.00
ABEL ALARM COMPANY: FIRE ALARM MONITORING 25.9.22 TO 11.10.22	£565.20
FIDELITY GROUP: TELEPHONE & BROADBAND CHARGES FOR SEPT 2022	£95.16
CROWN GAS & POWER: SOCIAL CENTRE GAS 31.8.22 TO 30.9.22	£136.04
ALPHA HEATING: CEMETERY LODGE MAINTENANCE PLAN FOR YEAR	£360.00
PAULINE STRINGFELLOW: DANCES FOR OCTOBER 2022 (x 4)	£140.00
ACE JANITORIAL SUPPLIES: FOR SOCIAL CENTRE & TOILET BLOCK	£550.04
WATER PLUS: SOCIAL CENTRE WATER SUPPLY SERVICES 26.8.22 TO 26.9.22	£56.04
SOCIAL CENTRE HIRE & DAMAGE BOND REFUND	£110.00
BOOKER CASH & CARRY: LUNCH CLUB & REFRESHMENT SUPPLIES FOR SEPT 2022	£438.65
DEAKINS FAMILY BUTCHERS: LUNCH CLUB SUPPLIES FOR SEPT 2022	£141.77
NATIONAL ALLOTMENT SOCIETY: MEMBERSHIP FOR YEAR TO 23.9.23	£66.00
WE DO MORE THAN PRINT: SHIRLAND BAND CONCERT POSTERS/TICKETS	£52.20
NPOWER: HILL STREET LIGHTING 1.7.22 TO 30.9.22	£18.24
TOTAL:	£13,084.56

6. October Income is noted:

HMRC: VAT REFUND FOR PERIOD 1.4.22 TO 30.6.22	£9,133.74
SOCIAL CENTRE HIRE	£354.00
SOCIAL CENTRE BAR TAKINGS	£2,680.09
TUESDAY LUNCH CLUB: 4.10.22, 11.10.22, 18.10.22	£648.00
THURSDAY DANCE: 6.10.22, 13.10.22	£236.00
CEMETERY LODGE RENT	£184.00
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	£48.38
TOTAL:	£13,284.21

Work In Progress

Further to minute no **3241/22** regarding Annual Return for the year ended 31 March 2022. Parish Clerk reported that the External Audit had been completed by PKF Littlejohn LLP; in their opinion the AGAR was not

accurately completed before submission for review. Section 1, Assertion 9 and Section 2, Box 11 have been incorrectly completed. Information has come to their attention that the authority is not a sole managing trustee and therefore the responses should be 'N/A' and 'N/A' respectively. It was confirmed that this comment is in reference to the Brierley Charity of which the Parish Council and its nominated members are the Charity Trustees; it was noted that the Sections on the AGAR have been completed in the same way for a number of years whilst PKF Littlejohn LLP have been carrying out the External Audit and this has not been picked up in previous years.

3280/22 Items for Decision & Information

- (a) to consider possible sale of Parish Council owned land at junction of High Street/Clay Lane following receipt of letter from Patrick Murtagh (circulated). ***It was agreed to ascertain what Mr Murtagh's plans are for the land and a valuation of the land to be obtained***

3281/22 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 22 November 2022.