

16 November 2022

Dear Councillor

You are hereby summoned to attend a meeting of Clay Cross Parish Council on **Tuesday 22 November 2022 at 7PM** in the Council Chamber at Clay Cross Social Centre for the purpose of transacting the following business.

Yours faithfully

DKershaw

Dawn Kershaw
Clerk of the Council

PUBLIC PARTICIPATION

1. At the start of the meeting a period of not more than 10 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters
2. **County Councillor and/or District Councillor Attendance:** if the County Council and/or District Council Member is in attendance, Members will be given the opportunity to raise any relevant matters.

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

MEMBERS ARE REMINDED TO DECLARE INTERESTS AS APPROPRIATE

1. **Apologies for Absence:** to receive and approve Apologies for Absence and reasons given
2. **Exclusion of Public: to determine which items, if any, on the Agenda should be taken with the public excluded.** If the Parish Council decides to exclude the public it will be necessary to

pass a resolution in the following terms: *"that in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item"*

3. **Minutes of the Parish Council meetings held on the 25 October 2022:** to receive the Minutes and, subject to any changes necessary, to approve the Minutes of the meetings as a correct record (circulated)

Work in Progress: Parish Clerk and/or Admin Assistant to respond to requests from Councillors for information on Work In Progress

4. **Reports from Representatives on Outside Bodies:**

- (a) to agree a Parish Council representative on the Law Centre Management Committee following notification received from Cllr D Skinner of his intention to stand down

5. **Planning & Environmental Matters:**

- (a) to consider applications/appeals received from the Planning Authority and to submit comments (details enclosed). Please note that some applications may be received following Agenda issue
- (b) to consider proposal for the future of the Clay Cross Library building and discuss the Business Plan for a proposed Kenning Park Tea Room (details enclosed)

Work In Progress: Parish Clerk to respond to requests from Councillors for information on Work In Progress

6. **Street Scene Matters:**

Work In Progress: Parish Clerk to respond to requests from Councillors for information on Work In Progress

7. **Climate Change Matters**

Work In Progress: Parish Clerk to respond to requests from Councillors for information on Work In Progress

8. **Cemetery Matters:** Cllr Wright and/or Parish Clerk to give a verbal report on any Cemetery Matters

Work in Progress: Parish Clerk to respond to requests from Councillors for information on Work In Progress

9. **Social Centre & Events Matters:** Councillor Morley and/or Parish Clerk to give a verbal report on any Social Centre & Event Matters

Work in Progress: Parish Clerk to respond to requests from Councillors for information on Work In Progress

10. Finance Matters:

- (a) to receive printed Unity Trust statement showing Account Balances at 22 November 2022 (details to follow)
- (b) to discuss and agree contributions to Holmgate Primary School (& Nursery) and Sharley Park Community Primary School to help with the cost of their Christmas festivities and the supply of a drink/nutritious snack

(c) November Accounts up to 16 November 2022:	
STAFF WAGES: TAX MTH 7/WK 30	£4,023.43
TV LICENCE REFUNDS: 34 APPLICATIONS @ £25 PER PERSON	£850.00
DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR OCTOBER 2022	£821.59
HMRC CUMBERNAULD: NI & TAX FOR OCTOBER 2022	£630.19
NEDDC: MANAGEMENT & MAINTENANCE OF CEMTERY 1.7.22 TO 30.9.22	£14,008.44
NEDDC: SOCIAL CENTRE WASTE COLLECTION CHARGE 1.10.22 TO 31.3.23	£619.06
CROWN GAS & POWER: SOCIAL CENTRE GAS 30.9.22 TO 31.10.22	£332.66
PAULINE STRINGFELLOW: DANCES FOR NOVEMBER 2022 (x4)	£140.00
ROYAL BRITISH LEGION: POPPY WREATHS & EVENT POPPIES	£137.50
WATER PLUS: VALLEY ROAD WATER SUPPLY SERVICES 6.9.22 TO 6.10.22	£18.04
WATER PLUS: SOCIAL CENTRE WATER SUPPLY SERVICES 26.8.22 TO 26.9.22	£56.04
WATER PLUS: TRANMERE AVENUE WATER SUPPLY SERVICES 14.9.22 TO 14.10.22	£131.40
WATER PLUS: TOILET BLOCK WATER SUPPLY SERVICES 21.8.22 TO 21.10.22	£335.10
SOCIAL CENTRE DAMAGE BOND REFUND	£50.00
SHARP BUSINESS SYSTEMS: CLICK COPIES 29.6.22 TO 30.9.22	£79.50
FIDELITY GROUP: BROADBAND & PHONE CHARGES 1.11.22 TO 30.11.22	£95.14
DEAKINS FAMILY BUTCHERS: LUNCH CLUB SUPPLIES FOR OCT 2022	£389.00
OPEN SPACES SOCIETY: MEMBERSHIP FOR YEAR TO 31.10.23	£45.00
WE DO MORE THAN PRINT: ARTWORK/PRINTING OF POSTERS/TICKETS (x5)	£184.20
ACE JANITORIAL SUPPLIES: CLEANING MATERIALS FOR SOCIAL CENTRE	£291.86
FESTIVE LIGHTING: YEAR 2 HIRE & INSTALLATION CHARGE	£9,881.96
TOTAL:	£33,120.11
(d) November Income up to 16 November 2022:	
CHRISTMAS MARKET 26.11.22: 18 STALLS @ £10 EACH	£180.00
SOCIAL CENTRE HIRE	£174.00
SOCIAL CENTRE BAR TAKINGS	£2,061.20
TUESDAY LUNCH CLUB: 1.11.22, 8.11.22, 15.11.22	£652.00
THURSDAY DANCE: 3.11.22, 10.11.22	£258.00
CEMETERY LODGE RENT	£276.00
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	£58.02
TOTAL:	£3,659.22

11. **Items for Decision & Information:**

(a) to review and adopt the following policies (details enclosed):

- Attendance at Meetings Policy
- Councillor Privacy Notice
- Photographic and Filming Policy
- Photography and Filming Consent Form
- Tree Management Policy

12. **Date of Next Meeting: to be discussed/agreed**