

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Meeting held in the Council Chamber at Clay Cross Social Centre on Tuesday 27 June 2023 at 7PM

**Present:** Councillor G Morley ..... Chair  
Councillor B Wright ..... Vice Chair

Councillor Ms J Cullen	Councillor Ms F Petersen
Councillor Mrs M Jones	Councillor Ms K Rouse
Councillor E Mansbridge	Councillor D Skinner

**Also Present:** Dawn Kershaw, Parish Clerk  
John King, Chartered Certified Accountant

## **Public Participation**

Two members of the public was present.

## **County Councillor/District Councillor Matters**

Councillor Charlotte Cupit and Councillor Kevin Gillott were in attendance.

Following a request for updates, Councillor Cupit reported that:

- a location for the Clay Cross Banking Hub has been agreed in principle and that an announcement would be made in the summer
- at the Clay Cross Public meeting held on the 22 June 2023 to discuss the draft plans for the town centre and road/car improvement plans, residents and businesses in attendance agreed in principle with the plans to be submitted by the District Council.

## **PART I – PUBLIC BUSINESS**

**Members were reminded to declare an interest as appropriate.**

### **3355/23 Apologies for Absence**

Parish Clerk reported that Apologies for Absence had been received from Councillor Ms N Morley (Family Emergency), Councillor A Rouse (Away) and Councillor G Skinner (Illness).

### **3356/23 Exclusion of Public**

There were no items taken in exclusion.

### **3357/23 Minutes of Last Meeting**

It was proposed and seconded that the Minutes of the Parish Council meeting held on 23 May 2023 are approved as a correct record.

**Resolved That: the Minutes of the Parish Council meeting held on the 23 May 2023 are approved as a correct record.**

**3358/23 Reports from Representatives on Outside Bodies**

Councillor A Rouse has been put forward as the Parish Council representative on the Derbyshire Law Centre Management Committee (Minute 3339/23) but this cannot be confirmed until their AGM in December.

Due to the lack of activity, it has been advised to close/wind up the Arthur Brierley Charity (Minute 3339/23) which has a current balance of £6,470.98 in its account. **Resolved That:**

- 1. the Arthur Brierley Charity account is closed, and the appropriate paperwork provided by NatWest is signed in accordance with the Bank Account Mandate/Signing Instructions**
- 2. once the funds from the account have been received, the Parish Council round up the account balance to £6,471 so that £3,235.50 can be donated to both Holmgate Primary School and Sharley Park Community Primary School**
- 3. the Charity is then formally wound up/closed with the Charity Commission**

**3359/23 Planning & Environmental Matters**

Councillor Ms Rouse declared an interest as she serves on the District Council Planning Committee.

- (a) to consider planning applications/appeals received from the Planning Authority and to submit comments where appropriate:

**APPLICATION NO: 23/00314/FLH**

**PROPOSAL:** Change of use for the attached garage into living space, removal of front garage door and replace with triple window

**ADDRESS:** 6 Foundry Drive, Clay Cross, Chesterfield S45 9SD

**APPLICANT:** Miss Samantha Stevens

**NO COMMENTS**

**APPLICATION NO: 23/00445/FL**

**PROPOSAL:** Take down existing boundary stonewall, clean the stone and rebuild using lime mortar. Wall to be rebuilt to existing height and length (NEDDC), (Conversation Area), (Affecting Setting of a Listed Building)

**ADDRESS:** St Bartholomews Church, High Street, Clay Cross, Chesterfield

**APPLICATION:** Mr Tim Corby

**NO COMMENTS**

**APPLICATION NO: 23/00477/FL**

**PROPOSAL:** Conversion of 1 dwelling back into the 2 original dwellings

**ADDRESS:** 19 The Square, Danesmoor, Chesterfield S45 9BZ

**APPLICANT:** Mr David Yates

**NO COMMENTS**

**APPLICATION NO: 23/00523/FL**

**PROPOSAL:** Erection of 5 commercial buildings comprising flexible units for Use Class B8 (with ancillary retail) or E9(g) and E (commercial, business and services) uses, including one unit for a drive through restaurant (Use Class E(b)) and one subterranean office unit (Use Class E(g)) with associated access, infrastructure, car parking and landscaping (Major Development) (Amended Plans) (Further Amended Plans)

**ADDRESS:** Former Biwater Site, Brassington Street, Clay Cross

**APPLICANT:** Mr D Roe

**NO COMMENTS**

**APPLICATION NO: 23/00503/FL**

**PROPOSAL:** Two storey building for Police SNT (Safer Neighbourhood Team) with associated car parking, external compounds, security fence and gates

**ADDRESS:** Land South West of Hospital Cottages, Bridge Street, Clay Cross

**APPLICANT:** Mr Robert Wood – Derbyshire Constabulary

**NO COMMENTS**

**APPLICATION NO: 23/00504/FL**

**PROPOSAL:** Proposed to install two rapid electric vehicle charging stations within the car park of McDonalds. Three existing parking spaces will become EV charging bays, along with associated equipment

**ADDRESS:** McDonalds, Derby Road, Clay Cross, Chesterfield

**APPLICANT:** Miss Rachael Kendrew

**NO COMMENTS**

**APPLICATION NO: 23/00512/FLH**

**PROPOSAL:** Demolish existing blockwork rendered garage and replace with new brickwork garage in rear garden

**ADDRESS:** 102 Thanet Street, Clay Cross, Chesterfield S45 9HS

**APPLICANT:** Mr Michael Reaney

**NO COMMENTS**

**APPLICATION NO: 23/00493/FLH**

**PROPOSAL:** Erection of porch to the front elevation

**ADDRESS:** 164 Ashover Road, Old Tupton, Chesterfield S42 6HG

**APPLICANT:** Mr Nicholas Taplin

**NO COMMENTS**

**APPLICATION NO: 23/00538/FLH**

**PROPOSAL:** Demolition of existing garage and conservatory of single storey side and rear extension

**ADDRESS:** 3 Birch Rise, Cemetery Road, Danesmoor, Chesterfield

**APPLICANT:** Mr & Mrs Wain

**NO COMMENTS**

**3360/23 Kenning Park Matters**

Michaela Garner from Kenning Park Forest School and her husband Chris were welcome to the meeting. Michaela explained that the School site at Kenning Park has been subject to vandalism in the last month and the situation is becoming untenable. A GoFundMe has now been put together for two cameras for both sides of the site as the School only has £28 in the bank; the cameras are priced at £189.99 but camera cages, online data storage and installation are also needed.

Consideration was given to the request from Alma House to crown lift a common horse chestnut tree in Kenning Park which is overhanging the chimney flue of Gardeners Cottage annex for draw of fire stove.

**Resolved That: AA Tree Surgeons carry out the appropriate work and the Parish Council meet 50% of the cost (£75 plus vat)**

### **3361/23 Street Scene Matters**

Councillor Mansbridge reported that following communication received from a local resident regarding anti-social behaviour, he had carried out a site visit of the wooded area off Watercress Lane adjacent to Parish Council owned land at Bevan Road, Danesmoor. The meeting agreed that the way forward was to brash up the existing trees to a height of 4-5 metres, clearance of the self-setters and removal of selected bushes at a time when there would be minimal disruption to wildlife; this would be an ideal multi stakeholder event with involvement from the Police, North East Derbyshire Community Safety, Rykneld Homes, the Parish Council and possibly the CX21 Youth Club.

**Noted.**

Further to minute no **3194/22(b)**, communication has been received from a local resident. Following information provided by North East Derbyshire District Council, a further site visit has been carried out and despite what the District Council say, there are no issues with the tree in question; regular visits to site will continue.

**Noted.**

### **3362/23 Cemetery Matters**

Further to minute no **3348/23**, following communication received from our Tenants, Clay Cross Defibrillator Circuit have been advised that they can proceed with the installation of a unit on the Cemetery Lodge.

### **3363/23 Social Centre & Events Matters**

It was reported that the raffle held at Charity Night held on Saturday, 24 June 2023 raised £360 and that this had been donated to the Clay Cross Defibrillator Circuit.

### **3364/23 New Items**

To consider invitation to attend the next Parish & Town Council Liaison Forum on Monday 18 September 2023. **Resolved That: Councillor Ms Cullen and the Parish Clerk attend the next Parish & Town Council Liaison Forum on Monday 18 September 2023**

### **3365/23 Local Government Boundary Commission for England**

Councillor Kevin Gillott gave an update of current Derbyshire Electoral Division Boundary Review and process of option to send in a comment.

**Resolved That: whilst the Parish Council do not make a formal submission, it was agreed to write to the Commission to express**

the view that the Parish of Clay Cross should be within one electoral division.

### **3366/23 Internal Audit Report**

The Internal Audit had been undertaken remotely with no matters arising and the final report for 2022/23 from John H F King Chartered Certified Accountants had been circulated to Members. **Resolved That: the final report for 2022/23 from John H F King Chartered Certified Accountants with no matter arising, is received.**

### **3367/23 Annual Governance Statement 2022/23 Section 1**

It was proposed and seconded that Section 1 of the Governance Statement is signed by the Chair and Clerk/Responsible Financial Officer. **Resolved That: the Annual Governance Statement Section 1 of the Annual Governance and Accountability Return 2022/23 is approved for signature by the Chair and Clerk/RFO.**

### **3368/23 Annual Governance Statement 2022/23 Section 2**

It was proposed and seconded that Section 2 of the Governance Statement is signed by the Chair and Clerk/Responsible Financial Officer. **Resolved That: the Annual Governance Statement Section 2 of the Annual Governance and Accountability Return 2022/23 is approved for signature by the Chair and Clerk/RFO.**

### **3369/23 Annual Statement of Accounts 2022/23: Receipts & Payments**

A Summary of Receipts and Payments for the year ended 31 March 2023 was put forward and it was proposed and seconded that this is signed by the Chair and Clerk/Responsible Financial Officer. **Resolved That: the Summary of Receipt and Payments for the year ended 31 March 2023 is approved for signature by the Chair and Clerk/RFO.**

### **3370/23 Finance Matters**

#### **Resolved That:**

1. the following balances in the bank accounts held with Unity Trust as at 27 June 2023 are received:

- Instant Access Account: £ 61,447.64
- Unity Current Account T2: £272,960.16

2. that any cheques/BACS payments authorised by designated signatories are confirmed:

STAFF WAGES FOR TAX MTH 3/WK 10	£5,644.98
DERBYSHIRE COUNTY COUNCIL: PENSION CONTRIBUTIONS FOR MAY 2023	£460.35
HMRC CUMBERNAULD: NI & TAX FOR MAY 2023	£624.56

SWALEC: ELECTRICITY FOR SOCIAL CENTRE 7.1.23 TO 6.4.23	<b>£2,624.35</b>
TV LICENCE REFUNDS (16 @ £25 PER APPLICATION)	<b>£400.00</b>
CROWN GAS & POWER: SOCIAL CENTRE GAS 30.4.23 TO 31.5.23	<b>£321.61</b>
PAULINE STRINGFELLOW: THURSDAY NIGHT DANCES FOR JUNE 2023 (x 5)	<b>£175.00</b>
SCOTTISH POWER: ELECTRICITY FOR PUBLIC TOILET BLOCK (MONTHLY DD)	<b>£174.69</b>
WATER PLUS: NORTH STREET WATER SUPPLY SERVICES 22.2.23 TO 22.5.23	<b>£18.04</b>
WATER PLUS: SOCIAL CENTRE WATER SUPPLY SERVICES 26.4.23 TO 26.5.23	<b>£189.19</b>
WATER PLUS: VALLEY ROAD WATER SUPPLY SERVICES 6.4.23 TO 6.6.23	<b>£152.21</b>
VOICE MAGAZINE: SOCIAL CENTRE/CXPC ADVERTISING FOR JULY, AUG, SEPT	<b>£534.51</b>
CANDOR SERVICES: COST TO SERVICE/REPAIR x 2 SEBO VACUUM CLEANERS	<b>£281.76</b>
VAULT SECURITY: SOCIAL CENTRE ALARM MAINTENANCE/MONITORING FOR YEAR	<b>£710.40</b>
CHESTERFIELD GAS CO (AGARS): BAR SUPPLIES FOR MAY 2023	<b>£2,545.68</b>
EMPIRE DRINKS & REFRIGERATION: POST-MIX SYRUP FOR JUNE 2023	<b>£226.56</b>
BOOKER CASH & CARRY: LUNCH CLUB & REFRESHMENT SUPPLIES FOR MAY 2023	<b>£261.07</b>
SOCIAL CENTRE DAMAGE BOND REFUNDS (2 @ £50)	<b>£100.00</b>
<b>TOTAL:</b>	<b>£15,444.96</b>
<b>3. the following June Income is noted:</b>	
SWALEC: CEMETERY CHAPEL ELECTRICITY REFUND 7.1.23 TO 6.4.23	<b>£1,256.40</b>
SOCIAL CENTRE HIRE	<b>£588.50</b>
SOCIAL CENTRE BAR TAKINGS	<b>£3,306.75</b>
TUESDAY LUNCH CLUB: 6.6.23, 13.6.23, 20.6.23	<b>£668.00</b>
THURSDAY DANCE: 1.6.23, 8.6.23, 15.6.23	<b>£389.00</b>
CEMETERY LODGE RENT	<b>£285.00</b>
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	<b>£132.92</b>
<b>TOTAL:</b>	<b>£6,626.57</b>

### **3371/23 Date of Next Meeting**

**It was confirmed that the next Parish Council meeting will be held on Tuesday, 25 July 2023.**

**Meeting Closed at 8.30PM**