

21 June 2023

Dear Councillor

You are hereby summoned to attend a meeting of Clay Cross Parish Council on **Tuesday 27 June 2023 at 7PM** in the Council Chamber at Clay Cross Social Centre for the purpose of transacting the following business.

Yours faithfully

DKershaw

Dawn Kershaw
Clerk of the Council

PUBLIC PARTICIPATION

1. At the start of the meeting a period of not more than 10 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters
2. **County Councillor and/or District Councillor Attendance:** if the County Council and/or District Council Member is in attendance, Members will be given the opportunity to raise any relevant matters.

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

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|---|
| MEMBERS ARE REMINDED TO DECLARE INTERESTS AS APPROPRIATE |
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1. **Apologies for Absence**
To receive and approve Apologies for Absence and reasons given
2. **Exclusion of Public**
To determine which items, if any, on the Agenda should be taken with the public excluded. If the Parish Council decides to exclude

the public it will be necessary to pass a resolution in the following terms: *"that in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item"*

3. **Minutes**

To confirm the Minutes of Parish Council meeting held on 23 May 2023 as a correct record

4. **Reports from Representatives on Outside Bodies**

To consider any items and receive updates

5. **Planning & Environmental Matters**

To consider applications/appeals received from the Planning Authority and to submit comments (details enclosed). Please note that some applications may be received following Agenda issue

6. **Kenning Park Matters**

To consider any items and receive any updates including reports from the Kenning Park Community Group/Forest School

7. **Items for Information and Decision**

(a) **Street Scene Matters**

To consider any items and receive any updates

(b) **Cemetery Matters**

To consider any items and receive any updates

(c) **Social Centre & Events Matters**

To consider any items and receive any updates

(d) **New Items**

To consider invitation to attend Parish & Town Council Liaison Forum on Monday 18 September 2023 (details enclosed)

(e) **Local Government Boundary Commission for England**

Councillor Kevin Gillott to give update of current Derbyshire Electoral Division Boundary Review and process of option to send in a comment

8. **Finance Matters**

(a) **Internal Audit Report**

To receive final report for 2022/23 from John H F King, Chartered Certified Accountant

(b) **Annual Governance Statement 2022/23 Section 1**

To receive, approve and sign the Annual Governance Statement 1 of the Annual Return 2022/23

(c) **Annual Governance Statement 2022/23 Section 2**

To receive, approve and sign the Annual Governance Statement 2 of the Annual Return 2022/23

- (d) **Annual Statement of Accounts 2022/23**
To receive, approve and sign the Annual Statement of Accounts 2022/23
- (e) **Monthly Financial Report**
To receive printed Unity Trust statement showing Account Balances at 27 June 2023 (details to follow)

| (f) June Accounts up to 21 June 2023: | |
|---|-------------------|
| STAFF WAGES FOR TAX MTH 3/WK 10 | £5,644.98 |
| DERBYSHIRE COUNTY COUNCIL: PENSION CONTRIBUTIONS FOR MAY 2023 | £460.35 |
| HMRC CUMBERNAULD: NI & TAX FOR MAY 2023 | £624.56 |
| SWALEC: ELECTRICITY FOR SOCIAL CENTRE 7.1.23 TO 6.4.23 | £2,624.35 |
| TV LICENCE REFUNDS (16 @ £25 PER APPLICATION) | £400.00 |
| CROWN GAS & POWER: SOCIAL CENTRE GAS 30.4.23 TO 31.5.23 | £321.61 |
| PAULINE STRINGFELLOW: THURSDAY NIGHT DANCES FOR JUNE 2023 (x 5) | £175.00 |
| SCOTTISH POWER: ELECTRICITY FOR PUBLIC TOILET BLOCK (MONTHLY DD) | £174.69 |
| WATER PLUS: NORTH STREET WATER SUPPLY SERVICES 22.2.23 TO 22.5.23 | £18.04 |
| WATER PLUS: SOCIAL CENTRE WATER SUPPLY SERVICES 26.4.23 TO 26.5.23 | £189.19 |
| WATER PLUS: VALLEY ROAD WATER SUPPLY SERVICES 6.4.23 TO 6.6.23 | £152.21 |
| VOICE MAGAZINE: SOCIAL CENTRE/CXPC ADVERTISING FOR JULY, AUG, SEPT | £534.51 |
| CANDOR SERVICES: COST TO SERVICE/REPAIR x 2 SEBO VACUUM CLEANERS | £281.76 |
| VAULT SECURITY: SOCIAL CENTRE ALARM MAINTENANCE/MONITORING FOR YEAR | £710.40 |
| CHESTERFIELD GAS CO (AGARS): BAR SUPPLIES FOR MAY 2023 | £2,545.68 |
| EMPIRE DRINKS & REFRIGERATION: POST-MIX SYRUP FOR JUNE 2023 | £226.56 |
| BOOKER CASH & CARRY: LUNCH CLUB & REFRESHMENT SUPPLIES FOR MAY 2023 | £261.07 |
| SOCIAL CENTRE DAMAGE BOND REFUNDS (2 @ £50) | £100.00 |
| TOTAL: | £15,444.96 |
| (g) June Income up to 21 June 2023: | |
| SWALEC: CEMETERY CHAPEL ELECTRICITY REFUND 7.1.23 TO 6.4.23 | £1,256.40 |
| SOCIAL CENTRE HIRE | £588.50 |
| SOCIAL CENTRE BAR TAKINGS | £3,306.75 |
| TUESDAY LUNCH CLUB: 6.6.23, 13.6.23, 20.6.23 | £668.00 |
| THURSDAY DANCE: 1.6.23, 8.6.23, 15.6.23 | £389.00 |
| CEMETERY LODGE RENT | £285.00 |
| PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT | £132.92 |
| TOTAL: | £6,626.57 |

9. **Date of Next Meeting**
To confirm that the next Parish Council meeting will be held on Tuesday, 25 July 2023