

21 May 2024

Dear Councillor

You are hereby summoned to attend the Annual Council Meeting of Clay Cross Parish Council to be held on **Tuesday 28 May 2024 at 7PM** in the Council Chamber at Clay Cross Social Centre, for the purpose of transacting the following business.

Yours faithfully

*DKershaw*

Dawn Kershaw  
Clerk of the Council

### **PUBLIC CONSULTATION**

1. At the start of the meeting a period of not more than 10 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters
2. **County Councillor and/or District Councillor Attendance:** if the County Council and/or District Council Member is in attendance, Members will be given the opportunity to raise any relevant matters

### **AGENDA**

#### **PART I – PUBLIC BUSINESS**

<b>MEMBERS ARE REMINDED TO DECLARE INTERESTS AS APPROPRIATE</b>
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1. **Election of Chair and Declaration of Acceptance**  
to elect a Chair for 2024/25 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be countersigned by the Parish Clerk

2. **Apologies**  
To receive and approve any Apologies and the reason given
3. **Election of Vice Chair**
4. **Councillor Code of Conduct**  
The Parish Council shall confirm the Code of Conduct and that this is published on the Parish Council's website
5. **Clay Cross Parish Council's Standing Orders and Financial Regulations**  
The Parish Council shall confirm the Standing Orders and Financial Regulations and that these are published on the website
6. **Appointment of Members of Finance Sub-Committee**  
The Parish Council shall elect five members to form the Finance Sub-Committee for 2024/25. The Finance Sub-Committee shall, at its first meeting, elect a Chair
7. **Appointment of a Parish Footpath Inspector(s)**  
The Parish Council shall confirm Councillor E Mansbridge and Councillor D Skinner as its Parish Footpath Inspector(s)
8. **Appointment of Appointments Committee**  
The Parish Council shall elect three members to form the Appointments Committee – the remaining eight members of the Parish Council be substitutes
9. **Appointment of Members of Grievance Committee**  
The Parish Council shall elect three from the eleven members of the Parish Council be members of the Grievance Committee
10. **Appointment of Members of Appeals Committee**  
The Parish Council shall elect any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee
11. **Appointment of Members of Disciplinary Committee**  
The Parish Council any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee
12. **Appointment of School Governors (on request):** Sharley Park Community Primary School and Holmgate Primary School
13. **Appointment of Representatives on Outside Bodies:** Derbyshire Association of Local Councils (to be left vacant), Danesmoor Darby & Joan Club (Councillor B Wright), Holmgate Darby & Joan Club (Councillor Mrs M Jones), Holmgate

Community Association (Councillor G Morley), Derbyshire Law Centre (Vacant), Clay Cross Angling Association (Councillor E Mansbridge), Clay Cross Citizens Advice Bureau (Councillor G Morley), Udall Memorial Fund (Councillor G Morley, Councillor B Wright), Stevenson Charity (Councillor G Morley and the Parish Clerk, Dawn Kershaw), Clay Cross Town Centre Group (Councillor G Morley, Councillor Mrs M Jones)

14. **Clay Cross Parish Council Bank Signatories and Administration**

The Parish Council shall confirm the following the following signatories: Councillor E Mansbridge, Councillor G Morley, Councillor Ms K Rouse along with the Parish Clerk/RFO, Dawn Kershaw

15. **Calendar of Meetings for 2024/25\***

The Parish Council shall confirm the following meeting dates for its meetings: Tuesday 25 June 2024, Tuesday 23 July 2024, Tuesday 24 September 2024, Tuesday 22 October 2024, Tuesday 26 November 2024, Tuesday 28 January 2025, Tuesday 25 February 2025, Tuesday 22 April 2025

\*Unless otherwise stated, all meetings shall be held in the Council Chamber at Clay Cross Social Centre and shall comments at 7PM

16. **Exclusion of Public**

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public it will be necessary to pass a resolution in the following terms: *"that in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item"*

17. **Minutes**

To confirm the Minutes of the Parish Council meeting held 23 April 2024 as a correct record

18. **Reports from Representatives on Outside Bodies**

To consider any items and receive updates

19. **Planning & Environmental Matters**

To consider applications/appeals received from the Planning Authority and to submit comments. Please note that some applications may be received following Agenda issue

20. **Kenning Park Matters**

To consider any items and receive any updates including reports from the Kenning Park Community Group and/or Kenning Park Forest School

21. **Items for Information and Decision**

- (a) **Street Scene Matters:** to consider any items and receive any updates including email request received from Councillor Stokes regarding play equipment at Rock Crescent and North Street
- (b) **Cemetery Matters:** to consider any items and receive any updates
- (c) **Social Centre Matters:** to consider any items and receive any updates
- (d) **Parish Maintenance:** to consider email request received from North East Derbyshire District Council regarding a review of their street cleaning arrangements
- (e) **National Grid:** to consider information received from National Grid on proposals to build approximately 60 kilometres of new overhead electricity line between Chesterfield and Willington

22. **Finance Matters**

To receive report of Finance Sub-Committee meeting held on the 15 May 2024 and to receive recommendations for resolution

23. **Date of Next Meeting**

To confirm that the next Parish Council meeting will be held on Tuesday 25 June 2024