

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Council Chamber at Clay Cross Social Centre on Tuesday 28 May 2024 at 7PM

Present: Councillor Ms J Cullen
Councillor Mrs M Jones
Councillor E Mansbridge
Councillor G Morley
Councillor Ms K Rouse
Councillor A Rouse
Councillor D Skinner
Councillor G Skinner
Councillor Ms J Stokes
Councillor B Wright

Due to unforeseen circumstances the Parish Clerk, Dawn Kershaw was not in attendance and the Minutes were therefore taken by Councillor Ms K Rouse.

Public Participation

There were no members of the public was present.

County Councillor/District Councillor Matters

There were no matters reported to the meeting as Apologies had been received from both Councillor Charlotte Cupit and Councillor Kevin Gillott.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

3463/24 Election of Chair Person and Declaration of Acceptance

It was proposed and seconded that Councillor Morley is elected Chair of the Council for 2024/25.

Resolution: Councillor Morley be elected Chair of the Council for the year 2024/25 and that the Declaration of Acceptance is signed.

3464/24 Apologies for Absence

To receive and approve Apologies for Absence and reasons given. Councillor Ms F Petersen (Absent) and the Parish Clerk, Dawn Kershaw (Family Bereavement).

3465/24 Election of Vice Chair

It was proposed and seconded that Councillor Wright is elected Vice Chair for 2024/25.

Resolution: Councillor Wright be elected Vice Chair of the Council for the year 2024/25.

3466/24 Councillor Code of Conduct

The Parish Council shall confirm the Code of Conduct and that this is published on the Parish Council website.

Resolution: the Councillor Code of Conduct is confirmed and published on the website; next review May 2025 or before if legislation dictates.

3467/24 Clay Cross Parish Council Standing Orders and Financial Regulations

Resolution: the Standing Orders and Financial Regulations are confirmed and published on the website; next review May 2025 or before if legislation dictates.

3468/24 Appointment of Members of Finance Sub-Committee

It was proposed and seconded that Councillor Mansbridge, Councillor Morley, Councillor Ms Petersen, Councillor Ms Rouse and Councillor D Skinner are elected to form the Finance Sub-Committee for 2024/25. The Finance Sub-Committee shall, at its first meeting, elect a Chair.

Resolution: Councillor Mansbridge, Councillor Morley, Councillor Ms Petersen, Councillor Ms Rouse and Councillor D Skinner are elected to form the Finance Sub-Committee for 2024/25 and the Committee shall continue to make recommendation to the Parish Council.

3469/24 Appointment of Parish Footpaths Inspector(s)

It was proposed and seconded that Councillor Mansbridge, Councillor A Rouse, Councillor D Skinner and Councillor Wright be appointed Parish Footpath Inspectors.

Resolution: Councillor Mansbridge, Councillor A Rouse, Councillor D Skinner, Councillor Wright be appointed Parish Footpaths Inspectors for 2024/25.

3470/24 Appointment of an Appointment Committee

It was proposed and seconded that Councillor Mansbridge, Councillor Morley and Councillor Wright are elected to form the Appointment Committee.

Resolution: Councillor Mansbridge, Councillor Morley and Councillor Wright are elected members of the Appointment Committee for 2024/25 with the caveat that the remaining eight members of the Parish Council be substitutes.

3471/24 Appointment of Members of Grievance Committee

It was proposed and seconded that any three from the eleven members of the Parish Council are elected to form the Grievance Committee.

Resolution: any three from the eleven members of the Parish Council are elected to form the Grievance Committee for 2024/25.

3472/24 Appointment of Members of Appeals Committee

It was proposed and seconded that any three from the eleven members of the Parish Council who have not sat on the Grievance Committee be elected to form the Appeals Committee.

Resolution: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee are elected to form the Appeals Committee for 2024/25.

3473/24 Appointment of Members of Disciplinary Committee

It was proposed and seconded that any three from the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be elected to form the Disciplinary Committee.

Resolution: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee are elected to form the Disciplinary Committee for 2024/25.

3474/24 Appointment of School Governors (on request)

It was proposed and seconded that Councillor Mrs Jones is put forward as the Local Authority Governor at Sharley Park Community Primary School.

Resolution: Councillor Mrs Jones is put forward as the Local Authority Governor at Sharley Park Community Primary School.

3475/24 Appointment of Representatives on Outside Bodies

Derbyshire Association of Local Councils - to be left vacant. Danesmoor Darby & Joan Club – Councillor Wright. Holmgate Darby & Joan Club – Councillor Ms Cullen. Holmgate Community Association – Councillor Morley. Derbyshire Law Centre – to be left vacant. Clay Cross Angling Association – Councillor Mansbridge. Clay Cross Citizens Advice Bureau – Councillor Morley. Udall Memorial Fund – Councillor Morley and Councillor Wright. Stevenson Charity – Councillor Morley and the Parish Clerk, Dawn Kershaw. Clay Cross Town Centre Group – Councillor Morley. It must be noted that representation does not allow an individual Councillor or the Chair of the Council to make a decision on behalf of the Parish Council.

3476/24 Confirmation of Signatories on Parish Council Accounts

Signatories on cheques and authorisation of payments for online banking are Councillor Mansbridge, Councillor Morley, Councillor Ms Rouse and the Parish Clerk RFO, Dawn Kershaw.

Resolution: Councillor Mansbridge, Councillor Morley, Councillor Ms Rouse and the Parish Clerk RFO, Dawn Kershaw are confirmed as signatories on cheques and for authorisation of payments for online banking.

3477/24 Calendar of Meetings for 2024/25

The Parish Council shall receive a calendar of meetings for the year 2024/25 and confirm that this is published on the Parish Council's website.

Resolution: the Calendar of Meetings for 2024/25 is confirmed and published on the website.

3478/24 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded.

Resolution: no matters be taken in exclusion.

3479/24 Minutes

It was proposed and seconded that the Minutes of the Parish Council meeting held on 23 April 2024 are approved as a correct record.

Resolution: the Minutes of the Parish Council meeting held on the 23 April 2024 are approved as a correct record.

3480/24 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

3481/24 Planning & Environmental Matters

Councillor Ms Rouse declared an interest as she serves on the District Council Planning Committee.

APPLICATION NO: 24/00351/FL

PROPOSAL: Construction of new training facility with creation of new access off Wingfield View

ADDRESS: IKO Polymeric, Coney Green Road, Clay Cross, Chesterfield

APPLICANT: IKO PLC

NO COMMENTS

APPLICATION NO: 24/00349/FL

PROPOSAL: Creation of a 3G Artificial Grass Patch (AGP) with perimeter fencing, hardstanding areas, storage container, floodlights, an access footpath and topsoil bunds (NEDDC and Conversation Area)

ADDRESS: Sharley Park Leisure Centre Car Park, Market Street, Clay Cross

APPLICANT: David Broom

NO COMMENTS

APPLICATION NO: 24/00369/FLH

PROPOSAL: Proposed installation of a garden cabin within rear garden

ADDRESS: Franeth, Clay Lane, Clay Cross, Chesterfield

APPLICANT: Mr Lee Nixon

NO COMMENTS

3482/24 Kenning Park Matters

With regard to the request received from Clay Cross Angling Association for permission to install 2 (TWO) new 8ft x 8ft recycled fishing pegs at the outlet (West) end of Meadow Farm Fishing Pond (Minute 3454/24). Councillor Mansbridge informed the meeting that he had carried out a site visit with representatives from the Angling Association and was satisfied with their proposal to install the new fishing pegs.

Resolution: Clay Cross Angling Association are granted permission to proceed with the installation of the fishing pegs and the report from Councillor Mansbridge is noted.

3483/24 Street Scene Matters

Consideration was given to request received from Councillor Stokes regarding play equipment at Rock Crescent and North Street. It was commented that the equipment at Rock Crescent looked tired and that North Street was just an open space/field; it was also noted that any form of play equipment would need to be funded.

Resolution: a feasibility study for Rock Crescent Play Area is carried out and details brought back to the next meeting.

3484/24 Cemetery Matters

Consideration was given to the Cemetery Supply of Services Agreement (SLA) received from North East Derbyshire District Council.

Resolution: the SLA is signed by a Parish Council representative and shall continue to be supplied for a period of 1 (ONE) year, with an option that the service shall continue to be supplied for a further 1 (ONE) year unless the agreement is terminated by one of the parties giving at least 6 (SIX) months' notice.

3485/24 Social Centre Matters

No Matters were put forward.

3486/24 Parish Maintenance

Consideration was given to request received from North East Derbyshire District Council regarding a review of their street cleaning arrangements.

Resolution: 2 (TWO) litter bins are requested for North Street, Holmgate.

3487/24 National Grid

Consideration was given to the information received from National Grid on proposals to build and operate approximately 60 kilometres of new overhead electricity line.

Noted.

3488/24 Finance Matters

To receive report of Finance Sub-Committee meeting held on the 15 May 2024 and to receive recommendations for resolution.

Resolution:

- 1. the revised Service Level Agreement – Grounds Maintenance & Street Cleansing 2024/25 received from North East Derbyshire District Council is signed by a Parish Council representative**
- 2. the report of the Finance Sub-Committee meeting held on the 15 May 2024 is received**

3489/24 Finance Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, payments issued, and payments received, and any outstanding receipts considered. The report shall be put forward for signature by the Chair. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution: that the Finance Report for March 2024 is confirmed and signed by the Chair and that any cheques/BACS authorised by designation signatories, confirmed.

3490/24 Date of Next Meeting

It was confirmed that the next Parish Council meeting will be held on Tuesday 25 June 2024.