

16 July 2024

Dear Councillor

You are hereby summoned to attend a meeting of Clay Cross Parish Council on **Tuesday 23 July 2024 at 7PM** in the Council Chamber at Clay Cross Social Centre for the purpose of transacting the following business.

Yours faithfully

DKershaw

Dawn Kershaw  
Clerk of the Council

### **PUBLIC PARTICIPATION**

1. At the start of the meeting a period of not more than 10 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters
2. **County Councillor and/or District Councillor Attendance:** if the County Council and/or District Council Member is in attendance, Members will be given the opportunity to raise any relevant matters.

### **AGENDA**

#### **PART I – NON CONFIDENTIAL INFORMATION**

<b>MEMBERS ARE REMINDED TO DECLARE INTERESTS AS APPROPRIATE</b>
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1. **Election of Chair and Declaration of Acceptance**  
To elect a Chair for 2024/25 and the elected Councillor shall sign a Declaration of Acceptance. The completed form shall be countersigned by the Parish Clerk

2. **Apologies for Absence**  
To receive and approve Apologies for Absence and reasons given
3. **Election of Vice Chair**
4. **Finance Sub-Committee**  
To elect a member to the Finance Sub-Committee for 2024/25 to replace the late Councillor G Morley. The Finance Sub-Committee shall at its first meeting, elect a Chair
5. **Appointment Committee**  
To elect a member to the Appointment Committee to replace the late Councillor G Morley
6. **Representative on Outside Bodies**  
To appoint a member on the following Outside Bodies to replace the late Councillor G Morley: Holmgate Community Association, Clay Cross Citizens Advice Bureau, Udall Memorial Fund, Stevenson Charity, Clay Cross Town Centre Group
7. **Signatories on Parish Council Accounts**  
To confirm a signatory on cheques and authorisation of payment for online banking to replace the late Councillor G Morley
8. **Exclusion of Public**  
To determine which items, if any, on the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - *"That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item"*
9. **Minutes**  
To confirm the Minutes of Parish Council meeting held on 25 June 2024 as a correct record
10. **Reports from Representatives on Outside Bodies**  
To consider any items and receive updates
11. **Planning & Environmental Matters**  
To consider applications/appeals received from the Planning Authority and to submit comments. Please note that some applications may be received following Agenda issue
12. **Kenning Park Matters**  
To consider any items and receive any updates including reports from the Kenning Park Community Group/Forest School

### 13. **Items for Information and Decision**

- (a) **Street Scene Matters**  
To consider any items and receive any updates
- (b) **Cemetery Matters**  
To consider any items and receive any updates
- (c) **Social Centre & Events Matters**  
To consider any items and receive any updates
- (d) **The Great Grid Update - Chesterfield to Willington**  
To consider feedback from Stop the Pylons Derbyshire and South Wingfield Parish Council along with any additional comments for submission to National Grid before the consultation closes on 17 September 2024
- (e) **Flagpole**  
To consider request received for a flagpole in the new Baileys Square development along with considering any associated costs
- (f) **Flooding Preparedness**  
To consider information and options available from the District Council as part of their flood preparedness strategy
- (g) **Town Centre Festive Lighting Power Supply**  
To consider costs received from Acorn Festive Lighting to install power supplies for the Pit Wheel tree and Hill House Nursing Home tree
- (f) **Parish Council Policies**  
To consider, adopt and publish on the Parish Council website the following Policies:
- Disciplinary Grievance Policy
  - Environmental Policy
  - Equality and Diversity Policy
  - First Aid At Work Policy
  - Information & Data Protection Policy

### 14. **Financial Report**

<b>(a) July Expenditure up to 16 July 2024:</b>	
CXPC EMPLOYEES: SALARIES & WAGES	<b>£5,283.39</b>
DCC PENSION FUND: PENSION CONTRIBUTIONS FOR JUNE 2024	<b>£947.19</b>
HMRC CUMBERNAULD: NI & TAX FOR JUNE 2024	<b>£448.12</b>
SOCIETY LOCAL COUNCIL CLERKS: PARISH CLERK ANNUAL MEMBERSHIP	<b>£229.00</b>
PAULINE STRINGFELLOW: DANCES FOR JULY 2024	<b>£140.00</b>
ZURICH INSURANCE: PARISH COVER FOR PERIOD 1.7.24 TO 30.6.25	<b>£6,658.88</b>
CHESTERFIELD GAS CO (AGARS): BAR SUPPLIES FOR JUNE 2024	<b>£2,041.73</b>
DEAKINS BUTCHERS: LUNCH CLUB SUPPLIES FOR MAY AND JUNE 2024	<b>£334.40</b>
TV LICENCE REFUNDS (8 @ £25)	<b>£200.00</b>
FIDELITY GROUP: PARISH OFFICE BROADBAND/CALL CHARGES FOR JUNE 2024	<b>£90.77</b>
CROWN GAS & POWER: SOCIAL CENTRE GAS 31.5.24 TO 30.6.24	<b>£268.01</b>
TIME ASSURED: COST TO SERVICE ADULT EDUCATION CENTRE CLOCK	<b>£156.00</b>
SOCIAL CENTRE DAMAGE BOND REFUND	<b>£50.00</b>
<b>TOTAL:</b>	<b>£16,847.49</b>

<b>(b) July Income up to 16 July 2024:</b>	
SOCIAL CENTRE HIRE	<b>£248.00</b>
SOCIAL CENTRE BAR TAKINGS	<b>£2,224.35</b>
TUESDAY LUNCH CLUB 9.7.24, 16.7.24	<b>£396.00</b>
THURSDAY DANCE 4.7.24, 11.7.24	<b>£228.00</b>
CEMETERY LODGE RENT	<b>£196.00</b>
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	<b>£143.99</b>
<b>TOTAL:</b>	<b>£3,436.34</b>

15. **Date of Next Meeting**

To confirm that the next Parish Council meeting will be held on Tuesday, 24 September 2024